

BOARD MEETING MINUTES

Date: April 01, 2020

Time: 7:00 pm

Place: ZOOM Meeting, <https://zoom.us/j/375320938>

Present: Tom Langland, President
Don Wolczko, Secretary
Eric Pryne, Position 2
LeeAnn Brown, Position 3
Wendy Noble, Position 4
Jojo Weller, Administrative Director

1. Call to order at 7:02 pm

President Langland welcomes Jojo Weller, Administrative Director, to team. Ms. Weller thanks him and mentions that her last day with the fire district is April 30, to help train her replacement. She assures the Board that this will not prevent her from fulfilling her agreement of 20-24 hours for the health care district.

2. Approve/Amend April 01 Agenda

Secretary Wolczko motions to approve agenda and Commissioner Pryne seconds the motion:

“I move that we approve the agenda as written.”

AGENDA APPROVED 5-0

3. Approve/Correct March 25 ZOOM Regular Meeting Minutes

Commissioner Pryne motions to approve minutes and President Langland seconds the motion:

“I move that we accept and approve the minutes from the March 25th meeting.”

MINUTES APPROVED 5-0

4. Public Input, up to 15 minutes, collectively

There was no public comment.

5. Old Business/Committee Reports

STAFF AND PROFESSIONAL SERVICES: Regarding the search for the Executive position Commissioner Noble remarks they are still getting applicants and will setup a Matrix for ranking desired qualifications. In the next week or so the group will touch base looking at how they're going to rank qualifications and decide who to invite to interview. President Langland mentions that Patricia Healy and Alan Aman are involved with the search. Mr. Aman is familiar with the process and has experience with the matrix to quantify, gather metrics on applicants. There is a lot of interest in this position and quite a few applications have the right sort of experience background. A lot have been in the healthcare administration business for 20 years or more. President Langland suggests that the search committee setup a ZOOM meeting. He will send the resumes via email prior to the meeting. Commissioner Noble

remarks that one of her worries is the district will hire a superintendent with not a whole lot to do. She would like the Board to consider adding a contingency to the position as the primary focus is recruiting a healthcare system and that may take longer than anticipated. This can be discussed at the group meeting.

President Langland asked Ms. Weller if they discussed the frequency of her salary and she replied that it was discussed she would be paid once a month.

TEHNOLOGY AND FACILITY: Commissioner Brown mentions the setup of everyone's @vashonhealthcare.org emails on their district laptops. Hers is the only one pending setup. Everybody's Gmail will go to this email so nothing will be missed. The goal is for everyone to utilize primarily their district email and the next step after will be for Jim to setup a server, archiving and necessary security for email. Secretary Wolczok notes his clinic's abandoned server that has no job to do could maybe be donated to the district or the district pay a minimal amount. He is working with Jim on this.

Ms. Weller mentions perhaps keeping a file of minutes and other documents at the office for members of the public who do not have the ability to look online. She will contact the Board through email to start working with the appropriate member on jobs such as posting agenda and minutes on the website and gathering documents for filing at the office.

FINANCE: Secretary Wolczko has had a difficult time with providing KC Treasury Department with the transmittal for vouchers. He changed Office 2019 Suite from a 64 bit to a 32-bit version. That finally allowed him to configure the AP Smart spreadsheet to do all the setup and setup all the vendors. He created a voucher request which he uploaded to KC's Axway system however the treasury department wasn't able to see it. There are four members of the treasury department looking into this. Ms. Weller mentioned that this also happened at the fire department and will ask her IT how this was resolved.

Ms. Weller mentioned her experience with paying L&I for the Fire Board for regular meetings and trainings/other meetings and wondered if this is true with the Health Care Board. She will look into L&I and "volunteer" regulations for commissioners attending board meetings.

EXTERNAL RELATIONS: Commissioner Pryne notes the follow up on the group's response to Neighborcare's request for financial assistance. He received an email from Joseph Sporacio, Chief Development Officer, stating the district's response as welcome news especially during this challenging time, a vote of confidence matters tremendously. They will get the additional information requested to the group. Commissioner Pryne has not seen the Beachcomber article and cannot comment on it.

In regards to the provider selection committee they are working to put together a proposal with consultant Joe Kunkel to circulate and find a longer-term provider for the island. The committee consists of Commissioner Noble, Commissioner Pryne, Mary Bergman, Baruch Roter, Chelley Rohrig, Lydia Aguilar and Marcie Rubardt. Joe is going to have the group work in smaller groups in different parts of the RFP.

6. New Business:
No new business.

COMMENTS: Commissioner Noble notes that there's exploration on the option to use Mukai for coronavirus testing as the location offers kitchen and bathroom, it's off the main highway, accessible

and allows for turn around space. Mary briefly comments, as she notes that this is not her charge it's the MRC's, there's a lot happening and it looks promising. She says the MRC is doing all they can to get it on the island. MRC, Medical Reserve Corps, is a national organization that has a Vashon chapter.

President Langland reminds the Board and public that the regular meeting has been moved to the 1st and 3rd Wednesdays of each month. The next regular meeting is scheduled for April 15. He thanks the public for their continued support.

Commissioner Pryne motions adjournment and Secretary Wolczko seconds:

"I move we adjourn."

ADJOURNMENT APPROVED 5-0

Adjourned at 7:54 pm