



PO BOX 213, Vashon WA 98070
vashonhealthcare.org

BOARD MEETING MINUTES

Date: February 16, 2022

Time: 19:00

Place: ZOOM Meeting, <https://zoom.us/j/94707956113>

Present: Don Wolczko, Secretary

Eric Pryne, Position 2

Alan Aman, Position 3

Wendy Noble, Position 4

Eric Jensen, Superintendent

Jocelyne Weller, Administrative Director

1. Call to order at 19:02
2. Approve/Amend February 16 Agenda

Commissioner Pryne motioned to approve the agenda and Commissioner Noble seconded the motion:

“I move that we accept the agenda.”

AGENDA APPROVED 4-0

3. Approve/Correct February 02, 2022, Regular Meeting Minutes

Commissioner Pryne motioned to approve the February 02, 2022, Regular Meeting Minutes, and Commissioner Aman seconded the motion:

“I move that we accept the minutes as presented.”

MINUTES APPROVED 4-0

4. Superintendent Report (see attached)

With respect to the District’s Year End financial report, Superintendent Jensen explained that the fund excess of \$278,733 on the Year End Balance sheet represents the amount of the District’s Net Income for 2021. This is also the amount by which our borrowing to King County was reduced over the course of the year. He also explained that the disclosure note in this statement reads the way it does because there are no notes to the financial statements explaining each item. Lake Kennedy doesn’t believe providing these notes is worth the extra costs given that these aren’t

audited financial statements. In preparing these, Lake Kennedy is simply acting as our accountant.

5. Unfinished Business

6. Committee Reports, additional information on the Superintendent Report attached

- a. Finance Committee- Secretary Wolczko, Commissioner Aman, Superintendent Jensen, Administrator Weller

Superintendent Jensen noted that the district is not required to have a third-party financial audit of the district. He explained that we are required to have a periodic audit as a public hospital district. The state will contact the district for an audit when they are ready to do this, which will probably be within the first 3 years. The cost is billed to the District by the State.

Commissioner Aman motioned to approve the 4th quarter financial report and Secretary Wolczko seconded the motion:

“I move to approve the 4th quarter financial statement.”

4th QUARTER FINANCIAL STATEMENT APPROVED 4-0

Commissioner Wolczko reported that the loan balance with King County is now -\$762,267.33.

- i. Voucher Approval

No warrants were issued.

- ii. Payroll Approval

Payroll disbursement was \$4,225.41 for February 01-15.

Secretary Wolczko motioned to approve the warrants and the payroll expenditure and Commissioner Pryne seconded the motion:

“I move that we approve the payroll expenditure.”

WARRANTS AND PAYROLL APPROVED 4-0

- b. Clinic Relations Committee- Commissioner Noble and President Langland

Commissioner Noble reported that Sea Mar developed the registered MA program for their other clinics, and they are currently waiting for approval from the state to implement this program on Vashon. Regarding the new building design, Commissioner Noble asked Kerry Barnes what issues the current building has. Ms. Barnes noted that some of the exam rooms at

the clinic are not Joint Commission compliant and the building temperature control is an issue. The clinic has fewer patient visits per day as well as the same-day visits due to the increase of the 30-minute patient visits for the older patients. The clinic is giving out COVID home tests and masks to patients prior to their appointments.

c. Outreach Committee- Commissioner Pryne and Commissioner Noble

d. Strategic Planning Task Force report

7. Public Input, up to 15 minutes collectively

None

8. New Business

a. Market/Environmental Assessment Proposal

Superintendent Jensen commented on the attached proposal which is a key component of our Strategic Planning work. The cost for the environmental assessment will be \$6875.00. It was not budgeted for this year. The Task Force does not recommend the proposed survey work also quoted in the proposal.

Commissioner Aman motioned to approve the Health Facilities Planning and Development expenditure of \$6875.00, and Commissioner Noble seconded the motion:

“I move for approval.”

EXPENDITURE APPROVED 4-0

9. Adjournment

Commissioner Pryne motioned adjournment and Commissioner Aman seconded the motion:

“I move we adjourn.”

ADJOURNMENT APPROVED 4-0

Adjourned at 20:23

The next Regular Board Meeting will be Wednesday, March 16, 2022, at 19:00 on ZOOM,
<https://zoom.us/j/94707956113>