

## BOARD MEETING MINUTES

Date: February 17, 2021

Time: 19:00

Place: ZOOM Meeting, <https://zoom.us/j/94707956113>

Present: Tom Langland, President

Don Wolczko, Secretary (joined at 19:02)

Eric Pryne, Position 2

LeeAnn Brown, Position 3

Wendy Noble, Position 4

Eric Jensen, Superintendent

Jojo Weller, Administrative Director

1. Call to order at 19:02
2. Approve/Amend February 17 Agenda

President Langland motions to approve agenda and Commissioner Brown seconds the motion:

“I move to accept the agenda.”

**AGENDA APPROVED 5-0**

3. Approve/Correct February 03 ZOOM Regular Meeting Minutes

Secretary Wolczko motions to approve minutes and Commissioner Brown seconds the motion:

“I move to accept the minutes.”

**MINUTES APPROVED 5-0**

4. Superintendent Report
  - a. See Superintendent report, see attached
  - b. December 2020 YTD Financials, Superintendent Jensen
  - c. Sea Mar Quarterly Report, Mr. Jesus Sanchez/Ms. Kerry Barnes

Regarding clinic staffing, Mr. Sanchez reported that starting March 01, 2021 there will be a full-time lab technician available at the clinic. They also have identified a third Medical Assistant who is interested in working at the clinic.

Commissioner Pryne informs Mr. Sanchez that the feedback from the community is overwhelmingly positive. The perception of the clinic’s services, under Sea Mar’s management, has improved significantly so the board would now like to work with Sea Mar to promote their services to Vashon community. Commissioner Pryne explains that the recently passed levy was higher than the District originally planned. He added that the board wants to work with Sea Mar to increase clinic volumes and patient revenues, so that the needed subsidy will be lower in the future and a smaller levy rate will be sufficient.

Mr. Sanchez notes that Sea Mar has been in business for 41 years and they have not shut down any clinics. He notes that when Sea Mar opens a clinic in a community, they are there to stay. Their goal is to cement themselves in their communities and be an active part of the community. He thinks that if the board and Sea Mar are collectively coordinating with each other on this journey, it will improve the job they can do. With that being said, all organizations do have failures. In the past when Sea Mar fails, they work to fix those failures as soon as possible. Sea Mar wants to stay for the long term and partner with the board and community.

Mr. Sanchez notes that Vashon Sea Mar patients can use services at other Sea Mar clinics. Sea Mar has been recruiting and posting for someone with a Spanish background to provide bilingual service at Vashon Sea Mar.

Regarding their vaccination efforts, Mr. Sanchez explained Sea Mar's first come, first serve vaccine policy. A lot of communities that they serve have limited resources to access and be able to schedule a vaccination online. In order to give everybody, the chance to get a vaccination they use the walk-in, first come first serve approach. Their process right now is as follows: their patients come in during the walk-in timeframe; Sea Mar registers them; and Sea Mar asks them to wait in their car or come back when it is their turn. The patient's second dose is then scheduled.

Sea Mar has a vaccination usage report that goes to the state which sets the standard for second doses. The state allocates doses by clinic. If a specific Sea Mar clinic needs a certain number of doses for second vaccinations, Sea Mar can ask the state to transfer doses from their other clinics. Some clinics have more needs than others and Sea Mar can ask for approval to transfer doses to those clinics. When Vashon Sea Mar had extra doses, they reached out to their elderly patients and asked them if they could come up to get vaccinated. Most of the time the elderly patients can come and get their doses. However, Vashon Sea Mar has also made a couple of house calls to their patients who could not leave home. The patients were very grateful for this mobile service. The clinic tries to do as much outreach as possible and they also have a sign on the door at the clinic that tells people to go to their website. Their website is the best resource as it is updated every hour. Vashon Sea Mar is still working out their outreach efforts to the Latinx population.

Commissioner Noble informs Mr. Sanchez on how excited the community organizations on the island are to be working with Sea Mar. They have many ideas for collaboration and partnership with Sea Mar.

## 5. Unfinished Business

### a. Clinic Beautification Update

Alan and Wendy Aman and Jane Rosen inform the board that the Garden Club will continue to maintain the gardens and front entrance at the clinic. They will organize their efforts with the committee and chair of the Sunrise Ridge Board to ensure continuity. An early spring effort will begin around April 1<sup>st</sup> and will likely require no additional nursery stock.

## 6. Committee Reports

### a. Finance Committee- Secretary Wolczko, Superintendent Jensen, Administrator Weller

#### i. Voucher Approval- None

#### ii. Payroll Approval

The District's fund balance with King County is at -\$1,049,410.61. Payroll expenditures for February 01-15, 2021 will be paid on February 20, 2021 in the amount of \$3,639.55.

Secretary Wolczko motions to approve the payroll vouchers and Commissioner Pryne seconds the motion:

"I move to approve payroll amount of \$3,639.55."

**PAYROLL APPROVED 5-0**

- b. Clinic Relations Committee- President Langland, Commissioner Noble
  - i. Progress Report

The committee had their first meeting. In attendance were Vashon Island Fire and Rescue, Vashon Youth and Family Services, Vashon Community Care and Dr. Mary Bergman. Ms. Kerry Barnes will be the Sea Mar representative in future meetings. Mr. Jesus Sanchez has indicated that he can be available when needed. As noted earlier, these organizations are eager to be involved with Sea Mar and they have come up with ideas on how to collaborate with Sea Mar to expand and support additional services as well as a vision for the partnership with Sea Mar. The Medical Reserve Corps has offered their support to help with vaccinations. Superintendent Jensen requests that a ZOOM invite go out to the committee members and the person who sends the invite be the host. The meetings are scheduled on the second Thursdays of each month at 14:00.

- c. Communications, Planning and External Committee- Commissioner Pryne, Commissioner Brown
  - i. Update on marketing/promotion efforts

The committee is engaged in promoting and marketing the clinic to get more people to use Vashon Sea Mar. They have been working on an FAQ document based on the questions they heard most frequently from the community. The FAQ was sent to Sea Mar today for accuracy and final approval. Marcie Rubardt volunteered to translate the finally FAQ copy into Spanish. The final copy will be posted on the district's website, [www.vashonhealthcare.org](http://www.vashonhealthcare.org), and will be distributed in as many forms as possible including through the Vashon Beachcomber, Facebook groups, etc.

Commissioners Noble and Pryne spoke at the Vashon Community Council meeting last Monday evening. Their presentation included information on what a public hospital is, the District's role and Vashon Sea Mar. There were 40 people in attendance and there was a lot of interest and questions on what Sea Mar is doing. There were statements of appreciation and support for the clinic and District. Commissioner Pryne plan to speak at the Vashon Rotary meeting on 04 March.

- ii. Update on assorted intergovernmental matters

The island wide junior taxing district informational meeting will be on Monday evening 22 March. The hospital, cemetery, fire, park and school districts will be in attendance. This meeting is for each district to share information and their challenges, ask questions, and ultimately to determine if this kind of meeting should continue.

King County has proposed to reauthorize the Best Starts for Kids Levy, which is a six-year levy that expires this year. This levy funds many programs including the school clinic. Theoretically their proposed increase from \$0.11 to \$0.19 could expose the District to pro-rationing. If this were to happen there is a new County provision that will allow for hospital districts to be made whole. This provision, for

qualifying services, was added especially for the Vashon Health Care District by the county given that VHCD is the only hospital district that would be affected by the pro-rationing.

#### 7. Public Input, up to 15 minutes, collectively

Chief Craig Harmeling would like clarification on the staffing for blood draws. He would like confirmation that Sea Mar will have a phlebotomist on 01 March. Not having lab work done on island is a problem for his family and an inconvenience to go off island to have it done. He adds that two weeks ago he went up to the clinic to get a shot and he had to wait about an hour in an exam room. He hopes this improves. Mrs. Harmeling adds that their appointment time with their physician was only 15 minutes long, which is not long enough and that is why she thinks the clinic is always running late.

Commissioner Pryne responds by agreeing that one of the areas Sea Mar can improve in is the wait time. He had a similar experience and this has been common feedback from the community. He and the board will make them aware of this ongoing problem. Commissioner Wolczko confirms that the clinic is likely to have a phlebotomist on 01 March and that Sea Mar has been doing their best to hire someone. Commissioner Noble adds that an appointment time of 15 minutes is, unfortunately, the standard time for a routine visit. She advised Mr. and Mrs. Harmeling that when they schedule their appointment, they could tell the scheduler that their visit is not a routine visit and that they would need more than 15 minutes.

Wendy Aman was very impressed with Mr. Sanchez and thinks that he would be an excellent person to promote the relationship between the health care district and Sea Mar to the community. His sense of wanting to be a part of community is admirable. She also mentioned that during her walk through of the garden at the clinic she noticed that dog owners have not been picking up after their pets. She suggests putting up signs as a reminder to owners to pick up after their pets.

Ron Smothermon thanks the board for bringing Sea Mar to the community. He asks how much money the legislative state capital budget appropriation is for, if the money has to be used for a new building, and if there is a timeframe on when the money needs to be used by. Superintendent Jensen explains that the money totals \$3 Million and needs to be transferred from Neighborcare first. There is no guarantee the money will get transferred. The grant is allocated for two years and it has to be used on capital projects.

Debby Jackson reminds the board that there have been situations in the past when grant money had been allocated to organizations for the community and the organization had left the island. It took a long time to get the money back to the community. She sees the benefits if Sea Mar were to receive the grant allocation but she would like the board to consider what has happened in the past.

#### 8. New Business

- a. Logo discussion and approval, see attached

Commissioner Brown found a crowd source design group that had come up with the attached logo based on the District's mission statement and description of the island. She paid less than \$125 up front to have to logo designed for approval. The board unanimously liked the design.

Commissioner Brown motions for approval of the new logo and Commissioner Pryne seconds the motion:

“I move we approve the new logo design.”

**NEW LOGO DESIGN APPROVED 5-0**

Secretary Wolczko has started to look into creating a foundation for the health care district. He reached out to the Association of Washington Public Hospital Districts and Superintendent Jensen had sent him some information as well. It seems to him that a foundation is similar to a 501c3. The Finance Committee can take this project on.

President Langland thanks the public for their input and attendance. The next Regular Board Meeting will be Wednesday, 03 March, at 19:00 on ZOOM.

Commissioner Pryne motions adjournment and Commissioner Noble seconds the motion:

“I move we adjourn.”

**ADJOURNMENT APPROVED 5-0**

Adjourned at 20:30