



PO BOX 213, Vashon WA 98070
vashonhealthcare.org

Board of Commissioner's Meeting January 5, 2022

Superintendent's Report

Sea Mar November 2021 Financials

Attached is Sea Mar's November financials for the Vashon clinic which given their April 1 fiscal year, also shows performance YTD for eight months.

For November, clinic visits were up 9.9% from prior month, while Total Fees for Services were up 10.8%. Despite the higher Fees, contractual allowances were flat, which resulted in Total Net Fees being up 59%. Net Fees more than offset the higher expenses, which were up 21.8%, due to higher salaries and contractual services. The result was that the Net Gain for the month was \$34,112. Through the first eight months of Sea Mar's current fiscal year, the Net Gain for the Vashon clinic is \$214,830. This projects out to \$322,245 by fiscal year-end.

Sea Mar Website Follow-up

The following is one of the bios on the Sea Mar website regarding Vashon providers. Jesus has requested Kerry to get the providers to approve their photos before posting them.

Jeffrey T. HansPetersen - MD

Education: Medical Doctor

Jeffrey T. HansPetersen has been practicing medicine on Vashon Island since 2010, and joined Sea Mar in November 2020. Dr. HansPetersen values careful listening in his approach to patient care. When working with patients, he aims to help make confusing information more understandable and find ways for overwhelming situations to feel more manageable. As a member of Vashon's community, Dr. HansPetersen enjoys his opportunities to work with patients of all ages and such diverse interests and life experiences

Dr. HansPetersen's education and training provided opportunities to live in California, Chicago, New Hampshire and Florida. Although he now lives on Maury Island, Vashon Island still holds a special place in his heart.

On his time off Dr. HansPetersen enjoys skiing with his family, plucking on a banjo, and sketching pictures of tangled tree roots. He is learning to sail his family's boat and build his first treehouse.

Federal Funding Resources

Part of our informal discussions with our volunteer community group has been around potential federal funding for capital needs. You may be aware that around \$1 billion in funding was awarded to community health centers (FQHCs) through the 2021 American Rescue Plan. Washington State awards totaled in excess of \$26.7 million, of which about \$2.9 million went to Sea Mar. HRSA has many grant programs with varying due dates. I reviewed online their grant

opportunities with grants due between now and April. All of these grant opportunities are tied to implementation of specific programs targeting specific needs in areas like workforce development, opioid response, quality improvement, etc. None of the grants were capital in nature. It appears to me that the only possible federal source of capital dollars is likely to be if the Build Back Better bill get passed.

Vashon Patient Satisfaction Results - Cumulative

The following chart shows overall satisfaction by month:



From December 2020 through November 2021, they surveyed a total of 197 patients. The goal is to be over 95% for each patient satisfaction and experience measure. The surveys are completed by live agents over the phone. The Overall Satisfaction weighted mean for Vashon Medical was 87.5%. On the report you will note that the lowest scoring measures were Appointment Wait Time at 84.5 % and Provider Wait Time at 79%.

Unfinished Business

a. Election of Officers

Langland

Nominations for Board Officers for 2022 are as follows:

President: Tom Langland

Secretary: Don Wolczko

b. Draft Strategic Planning Committee Charter

Jensen

Given the extensive feedback I received from Tom, Eric and Alan regarding the Planning Committee Charter, I re-wrote the Charter rather than try to provide a redlined version. The new draft does not include all of the comments and feedback since there were differing

opinions.

Here are some key points:

- I am using the term Task Force and consider this effort to be limited to completion of the tasks in the charter. A decision about an ongoing committee doesn't need to be made at this time.
- There was general agreement on the timeframe of May 1.
- It has been suggested we appoint up to four community members. We should formally appoint them at this meeting.
- There are certainly different opinions about the scope of this committee. I identified some key questions:
 - Will this committee be charged with evaluating alternative primary care models for Vashon Island? If so, what are our criteria for determining the best – cost/visit? Scope of services provided? After hours and same day coverage?
 - What role, if any, does this committee have in advising the Board on the Clinic Support agreement?
 - It has been suggested that the VHCD role in the development of a new clinic should be one of owner. This may be difficult, but certainly it seems VHCD should be considered the “client.”

c. Committee Appointments

Below is my current understanding of who is being proposed for which committee and who will chair the committee. The existing and proposed new committee description for Outreach provided by Eric Pryne is provided below.

1. Administration and Finance –

Proposed Membership: Wolczko, Aman

2. Clinic Relations –

Proposed Membership: Langland, Noble (Chair)

- 3. Communications, Planning and External Relations (EXISTING)–** This Committee develops a communication strategy for the District, advises the District and Sea Mar on written and digital communication content, including the website, and staff's community education events. The committee may survey or poll of the community to inform its work. Committee members maintain relations with appointed and elected governmental officials. Membership includes the superintendent along with two commissioners and community members appointed by the Board. The Committee meets monthly.

Outreach (NEW PROPOSED) – This committee is responsible for communications that advance the mission and goals of the District, including – but not limited to -- the success and sustainability of the clinic supported by the district. It develops

communication plans in consultation with commissioners, District staff, the clinic operator and others. The committee’s responsibilities include content development, oversight of the District website, social media, interactions with “legacy” media and other island organizations, community education events, and relations with appointed and elected government officials. Members include the superintendent, at least one commissioner, and community members appointed by the board. The committee meets at least monthly, but may meet more often as its work dictates.

Proposed Membership: Pryne (Chair), Vacant

Committee Reports

Administration and Finance

Wolczko

Accounts Payable

Outstanding Warrants - Special Districts by Fund As of 01/03/2022

Payee	Issue Date	Warrant#	Warrant Amount
VASHON CHAMBER OF COMMERCE	08/04/2021	9920060	225.00
SEA MAR COMMUNITY HEALTH CLINICS	12/22/2021	9950503	125,000.00
SUNRISE RIDGE HEALTH SERVICES	12/22/2021	9950504	7,524.40

Total For District VHEALTHD 132,749.40

Payroll for Approval

Full Cash Requirements Report December 16 to December 31, 2021

Payroll Type: Regular
Address: PO Box 213, Vashon, WA 98070
Accountant(s): Barbara Huff

Total Cash Remitted By Gusto \$4,162.83
Total Check Payments \$0.00
Total Liabilities \$0.00
Total Payroll \$4,162.83

Outreach Committee

Pryne

Eric Pryne previously requested feedback from commissioners on the website and, via e-mail, shared with you his observations and comments about the VHCD website in comparison to other District websites. His proposal is that the website re-design project be managed through the Outreach Committee in accordance with the new committee description as follows:

The committee’s responsibilities include content development, oversight of the District website ...

The 2022 district budget includes \$3000. The Outreach Committee will need to determine if we need to seek outside website development support for this project, particularly if we can combine this with ongoing maintenance of the site.

SeaMar CHC
Vashon Medical & BH Intergrated, Dept 317 & Dept. 410
For the 08th Month Period Ending November 30, 2021

Fiscal Period	8 Current Month	7 Prior Month	Variance	Current YTD 8	Projected 12 Months	% Increase Prior Month
Clinic Days per Month	20	21	(1)	168		
Visits	1,024	932	92	7,756	11,634	9.9%
Visits per Clinical Day	51	44	7	46		
Annualized Productivity	3,918	3,570	348	3,741		
Personnel Cost per Visit	147	141	6	138		
Supplies per Visit	18	15	2	20		
Direct Cost per Visit	219	197	21	204		
Total Cost per Visit	245	221	24	228		
FTEs						
Providers	3.28	3.12	0.16	3.10		
Support Staff	10.88	8.80	2.08	8.35		
	14.16	11.92	2.24	11.45		
Provider to Staff Ratio	3.32	2.82	0.50	2.69		
	Current Month	Prior Month	Variance	Current YTD		
Private Pay	8,141	6,817	1,324	116,055		
Medicaid FFS	2,570	1,828	742	14,655		
Medicare FFS	131,216	95,992	35,224	886,442		
Medicare Advantage FFS	101,849	102,257	(408)	872,806		
Commercial Ins	107,451	108,810	(1,359)	814,607		
Other FFS	2,466	651	1,815	11,409		
Managed Care FFS	50,282	48,339	1,942	398,652		
Total Encounter Rate	0	0	0	0		
Allocation Costs						
TOTAL FEE FOR SERVICES	403,975	364,695	39,280	3,114,625	\$4,671,938	10.8%
Bad Debt Allowances	(12,037)	(14,959)	2,921	(141,016)	-\$211,524	4.5%
Uncompensated Care	(4,079)	(7,071)	2,992	(94,761)	-\$142,142	3.0%
Contractual Allowances	(271,961)	(269,672)	(2,289)	(2,200,635)	-\$3,300,953	70.7%
DEDUCTIONS FROM REVENUES	(288,078)	(291,702)	3,625	(2,436,413)	-\$3,654,620	78.2%
TOTAL NET FEE FOR SERVICES	115,897	72,993	42,905	678,213	\$1,017,320	21.8%
Managed Care Capitation	776	2,567	(1,791)	11,025		
FQHC Enhancement	43,000	34,259	8,741	292,840		
TOTAL MANAGED	43,776	36,826	6,950	303,865		
BPHC	0	0	0	0		
Misc Grants Rev	0	0	0	2,218		
GRANTS	0	0	0	2,218		
County Contracts	125,000	125,000	0	1,000,000		
Other Contracts & Funding	0	0	0	2,388		
CONTRACTS	125,000	125,000	0	1,002,388		
TOTAL NET REVENUE	284,673	234,819	49,855	1,986,683	\$2,980,025	
Total Salary	122,348	109,467	12,881	846,850		

Fringe Benefits	28,190	22,338	5,853	214,394
Professional Services - Providers	0	0	0	6,726
TOTAL PERSONNEL	150,538	131,804	18,734	1,067,970
Operating Supplies	18,224	14,434	3,791	152,542
Depre & Amortization	980	980	0	7,842
Building & Equipment	7,813	28	7,785	60,128
Repair and Maintenance	2,187	3,580	(1,393)	20,776
Utilities	1,602	1,074	528	9,241
Telephone	421	0	421	1,979
Technology	421	0	421	2,240
Office Supplies	807	440	368	4,504
Other Contractual Services	37,924	29,981	7,943	239,451
Travel & Meeting	2,081	1,089	992	11,424
Training	0	0	0	1,006
Taxes, Due & Licenses	0	0	0	560
Interest Expense	805	332	472	4,662

TOTAL EXPENSES	223,801	183,740	40,061	1,584,324	\$2,376,486
NET CONTRIBUTION	60,872	51,078	9,794	402,359	\$603,539
Total Allocated Indirect Costs	26,760	22,009	4,751	187,529	
TOTAL EXPENSES	250,561	205,749	44,812	1,771,853	\$2,657,780
NET GAIN / (LOSS)	34,112	29,069	5,043	214,830	\$322,245

% Increase Prior Month
21.8%
19.2%
21.8%
17.3%



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STRATEGIC PLANNING TASK FORCE - CHARTER

*REVISED: January 5, 2022 **DRAFT***

Overall Roles and Responsibilities

The Strategic Planning Committee assists the board in fulfilling its responsibilities for the District's mission, vision and strategic direction through careful assessment of community healthcare needs and development of recommended strategies for meeting those needs.

Specific Responsibilities

The specific responsibilities of the Strategic Planning Task Force include:

- Defining and recommending to the Board an appropriate role for the Vashon Health Care District in the financing, design and ownership of a new clinic
- Identifying and understanding unmet community health care needs
- Identifying critical strategic issues facing the District, analyzing strategic options; and recommending changes to the District's vision statement and goals.
- Identifying the services and programs the District should consider to meet those needs and opportunities, and whether or not they should be:
 - Co-located in the new clinic building
 - Independent of Sea Mar
 - Through partnership with another organization
- Researching and recommending fund-raising and financing alternatives to augment Sea Mar capital funding for a new clinic facility.
- Reviewing and recommending the scope of capital investments by the District within the parameters of its mission
- Developing criteria to use in evaluating potential strategic investments.
- Establishing a strategic scorecard for ongoing measurement and management of strategic objectives
- Planning and leading strategic planning retreats of the Board of Commissioners

Membership

The committee shall include two commissioners, the superintendent, and no more than four (4) community members appointed by the Board of Commissions. The superintendent will staff the committee and manage and coordinate the work of any consultants retained by the Board.

Timeline

The Strategic Planning Committee will meet as needed beginning January of 2022 with formal recommendations due to the Board of Commissioners on or before May 1, 2022. The Task Force shall provide regular updates to the Board.