



PO BOX 213, Vashon WA 98070  
vashonhealthcare.org

## BOARD MEETING MINUTES

Date: July 21, 2021

Time: 19:00

Place: ZOOM Meeting, <https://zoom.us/j/94707956113>

Present: Tom Langland, President  
Don Wolczko, Secretary  
Eric Pryne, Position 2  
LeeAnn Brown, Position 3  
Wendy Noble, Position 4  
Eric Jensen, Superintendent  
Jocelyne Weller, Administrative Director

1. Call to order at 19:02
2. Approve/Amend July 21 Agenda

Commissioner Wolczko motions to approve the agenda as amended and Commissioner Pryne seconds the motion:

“I move that we accept the agenda.”

**AGENDA APPROVED 5-0**

3. Approve July 07, Regular Meeting Minutes

Approval tabled for next meeting.

4. Superintendent Report, attached
  - a. VHCD Strategic Planning Process and Timeline
    - i. It was discussed that it makes sense to revisit the Mission and Vision statement as the first step. There are plans to hold a State of the District Public Forum at the end of September. The district could report what they have done in the past year and seek the community’s input on what the district should be doing. The VHCD Strategic Planning Process and Timeline will be discussed further at the next meeting.
  - b. Projected 12-Months Financials
    - i. Commissioner Pryne asked if there were further discussion with Sea Mar on their willingness and/or timetable for renegotiating the subsidy amount.

Superintendent Jensen has not heard back on this from Sea Mar. He will inquire at the 04 August meeting.

- ii. It was brought up that at some point the contract will need to be rewritten to show that the district will subsidize Sea Mar to breakeven and anything over that amount would go back to the district.

## 5. Unfinished Business

- a. Annual Performance Review District - Superintendent Policy

Commissioner Pryne motions to adopt the Annual Performance Review - District Superintendent Policy and President Langland seconds the motion:

“I move we adopt the policy.”

**POLICY APPROVED 5-0**

- b. King County Roads levy lid lift

Commissioner Pryne reported that yesterday the county council has tabled the levy lid lift for this year.

- c. King County Library levy lid lift

Commissioner Pryne and Superintendent Jensen are meeting with the King County Library’s governmental relations person tomorrow to educate him on the potential pro-rationing impact on the District of a Library levy lid lift.

## 6. Committee Reports

- a. Finance Committee- Secretary Wolczko, Superintendent Jensen, Administrator Weller

The loan balance with King County is now -\$678,472.93.

Commissioner Wolczko mentioned that the US Bank Zero Balance Account (ZBA) Statement showed an in and out balance of \$625 from a Wells Fargo account. The ZBA account is a means for the district’s payroll expenditures to be paid. Money expended from Gusto, the district’s payroll platform, is deposited into the ZBA account and then transferred to the employees’ bank accounts. The district is not showing a loss or profit but this line item will need to be resolved to figure out why an account from Wells Fargo is depositing money into the district’s ZBA account since the funds the district receives are all from King County Finance and no one else.

- i. Voucher Approval

Warrants issued:

July 23, Sea Mar for \$125,000

July 23, Sunrise Ridge Health Services \$7,340.89

ii. Payroll Approval

Payroll expenditure for July 01-15 is \$3,704.38.

Commissioner Brown motions to approve the warrants issued and payroll expenditure and Commissioner Pryne seconds the motion:

“I move to approve the expenditures.”

**WARRANTS and PAYROLL APPROVED 5-0**

b. Clinic Relations Committee- President Langland, Commissioner Noble

i. Update, see Superintendent Report attached

In addition to the Superintendent’s Report Commissioner Noble reported that the clinic did not hire the Psychiatric ARNP.

Commissioner Wolczko asked if Sea Mar has any metrics to show the expenses and return for the Care Coordinator’s position. Commissioner Noble did not have any information on this subject. Superintendent Jensen can ask Dr. Erdmann at his meeting with him tomorrow.

Commissioner Brown asked if there could be a report on actual numbers for same day visits available in time for the State of the District meeting in September. Commissioner Noble thinks this report could be available. She defines that same day visits are scheduled visits that patients can schedule in the morning on the same day and walk-in visits are patients who show up at the clinic without an appointment.

President Langland would also like to see a report that shows how many same day visit requests and walk-in requests are not able to be met because of volume. Commissioner Noble agreed that it would be helpful to get a sense of the unmet needs. Commissioner Pryne also agreed with this and reminded the Board that during their campaign, the community emphasized that one of the things they wanted was better opportunities to be seen on the same day with a scheduled visit or as a walk-in patient. This would be very helpful to show the community that one of their needs are being met.

c. Outreach Committee- Commissioner Pryne, Commissioner Brown

i. Update, see Superintendent Report attached

In addition to the Superintendent’s Report Commissioner Pryne reported:

- The committee had direct outreach to about 400 islanders
- Wendy Aman reached out to the Vashon Island Growers Association (VIGA) and they agreed to email the flyer to their email list which consist of growers, people who work for the growers, people at the Farmer’s Market, and so forth.

7. Public Input, up to 15 minutes collectively

Alan Aman is pleased to see a proposed strategic planning schedule. He thinks that developing a capital investment with Sea Mar in the 3<sup>rd</sup> and 4<sup>th</sup> quarter would be difficult given the early relationship the district and Sea Mar are in. He feels that it would be useful to develop a 5 to 10 year financial plan that would include capital project elements.

Commissioner Wolczko notes that he does not see a capital partnership with Sea Mar for a while. Commissioner Pryne noted that the \$3M that was appropriated in the state capital budget will expire in 2-years if it has not been committed or used. President Langland said that their meeting with Sea Mar is not to form a capital partnership but to make them aware that the district and community want to be a part of their capital planning.

Debby Jackson asked about the formation of a foundation and where the process is at. Superintendent Jensen said that this matter had been put on hold when the question was asked on what the district's role would be in raising the money. The district will need to figure this out first.

## 8. New Business

### Comments:

Commissioner Noble noted that she attends quite a few community meetings and one of the consistent issues she has heard is that there is a real desire to have a community center where providers are working together. Where people could receive healthcare, services for seniors, teens and different populations who experience isolation or are marginalized, and low-income housing available particularly to the people who work on the island. She asked the Board to think about whether they want to maintain providing primary care or to support community service with other organizations as well when revisiting the Board's Mission and Vision. Commissioner Brown had noted that Sea Mar has built low-income housing and has that experience.

Commissioner Pryne mentioned that Sea Mar is due for a quarterly meeting with the Board and asked whether they should attend the meeting on August 18. President Langland will find out at the meeting on August 04.

President Langland thanked everyone for attending tonight's meeting.

## 9. Adjournment

Commissioner Pryne motions adjournment and Commissioner Noble seconds the motion:

"I move we adjourn."

**ADJOURNMENT APPROVED 5-0**

Adjourned at 20:22

The next Regular Board Meeting will be Wednesday, August 04, at 19:00 on ZOOM,  
<https://zoom.us/j/94707956113>.