

Vashon Health Care District Meeting  
Vashon Presbyterian Church  
December 11, 2019

MINUTES

PRESENT:

Tom Langland, President  
Don Wolczko, Secretary  
LeeAnn Brown  
Eric Pryne  
Wendy Noble

ABSENT: None

GUEST: John Jenkel

CALL TO ORDER

Tom Langland called the meeting to order at 7:00 PM.

OPENING REMARKS

Tom welcomed members of the public and provided an explanation of meeting format. There will be a 15-minute period for public comment at the beginning of regular meetings. There will not be a response to comments during the meeting. While basic parliamentary procedure will be observed we will try to be flexible rather than strictly following Robert's Rules.

MINUTES

Two minor amendments to minutes of December 4th, 2019 were made. Eric made motion to approve the minutes as amended. Wendy seconded. Motion carried by unanimous vote.

PUBLIC COMMENTS

Steve Nourse: Use Voice of Vashon to update community on District business. Use money for changes to make Sunrise Ridge facility to be more accessible. Bill Swartz: Use sign in sheet to track public attendance at meetings. Post agendas on a website. Consider hiring an Administrative Assistant to assist with District operations. Joanne Herbert: Money should not be spent on a new clinic building as first priority. Use the Beachcomber and post a box at the Library for people to share ideas about needs assessment.

OLD BUSINESS None

NEW BUSINESS

I. Adoption of bylaws—Wendy Noble

Wendy made motion to approve a Resolution to adopt the Bylaws as written. The key content of the Bylaws was summarized for the public. Don raised one question about Quorum section, but then withdrew it

Action: After review of the Bylaws, Eric seconded motion to approve the Resolution. Motion carried by unanimous vote. The Bylaws were adopted as written.

## II. Committees—Eric Pryne

Eric presented four committees for consideration. Names and functions of the committees were discussed including whether to have 4 or 5 committees. After discussion the following Committees and members were identified:

Staff and Professional Services--- Tom Langland and LeeAnn Brown

Technology and Facilities---LeeAnn Brown and Wendy Noble

Finance---Don Wolczko and Tom Langland

External Relations—Eric Pryne and Wendy Noble

Action: Eric made motion to approve Committee structure. Don seconded. Motion carried by unanimous vote.

## III. Interim Financing Update----John Jenkel

John reminded those in attendance that the District would not receive any tax revenue until 2021. John met with Representatives Cody and Fitzgibbon, Senator Sharon Nelson and Executive Dow Constantine's office in August and again in November after the election. Discussion centered on formally acknowledging request for bridge funding from King County. We have received copies of the District Interfund Borrowing Policy and the Application for an Interfund Loan. King County Executive Finance Committee is meeting in January and February.

Mike Smith is our key contact in the King County Finance office. John recommended that members of the Finance Committee meet with him as soon as possible to discuss bridge loan funding. The county will serve as Treasurer for the District in this case. We will need to set up accounts for funds prior to receiving any revenue from non-tax sources.

John also recommended exploring establishment of a Foundation in the future.

Action: Don and Tom will follow up as members of the Finance Committee.

## IV. Priorities --- Tom Langland

Tom asked the Board for a sense of priorities in light of the tasks that need attention soon. Beginning the search for Superintendent, identifying legal counsel and creating a website were identified as priorities.

There was discussion about the need to have someone take meeting minutes. Right now we have no budget for payment. A template will be helpful for consistency. Audio recording of meetings may be helpful in providing accurate record for later transcription. The importance of identifying community members who have skill sets that can be helpful in the work of the District was discussed.

Action: The Superintendent search and website creation are referred to Committees. Committee reports will be on weekly agenda. Any action on minutes-taker (scribe) is deferred. Board members will begin to consider people they know who have indicated a desire to help, have relevant experience, and/or have specific skills that could support District work.

## V. PRA and OPMA Courses----Don Wolczko

Don reminded Board members to take the required courses as soon as possible. He has found the information important and informative.

## VI. Further comments from public---Tom Langland

Several members of the community in attendance offered additional ideas after District business was completed. The suggestions included the need for a Mission Statement and a Vision Statement, and developing a Concept of Operations document. Tom thanked the members for their ideas and stated that Board will consider them.

VII. Adjournment

Motion to adjourn was made by Eric, seconded by Don. Meeting was adjourned at 8:17 PM

Next Meeting: 7:00 PM December 18, 2019, Vashon Presbyterian Church

Respectfully Submitted,  
Wendy Noble