



PO BOX 213, Vashon WA 98070  
vashonhealthcare.org

## **Board of Commissioner's Meeting**

### **March 3, 2021**

## **Superintendent's Report**

### **State Legislature Capital Allocation**

A number of conversations have occurred regarding the appropriate recipient for the \$3 million capital grant to build a new clinic. Neighborcare sent a letter to the Dept. of Commerce indicating that it should be transferred to Sea Mar. We have considered entering into a MOU with Sea Mar regarding the disposition of the grant and any clinic built with those funds should Sea Mar no longer be the provider at the clinic. Specifically, we would want the asset to be transferred to the District. Regardless of who the recipient is, that grantee will need to demonstrate that they have long-term control of the property where the capital dollars will be spent through either ownership or lease, before the State commits the funds. The grantee will also need to assure that the grant dollars will be used for the purpose for which they were allocated.

Given that there is significant uncertainty regarding the location and ownership of the property where the clinic will be built, changes needed to the financial support agreement between VHCD and Sea Mar, assurances on disposition of the asset, the projected total capital cost for a new clinic and the source of any funds to complete the project, our attorney is advising us that there is likely no benefit to executing an MOU at this point.

### **Communications**

I am working with Commissioners Pryne and Langland on a communication to Sea Mar sharing our assessment of the status of our partnership, which is positive, and opportunities we see for strengthening that partnership through the District's active involvement in certain areas. We also plan to share background on our levy rate and the impact on other taxing districts, and why we are focused on reducing the required subsidy.

### **Clinic Improvements**

Sunrise Ridge has indicated they are planning to re-paint the clinic building exterior this season and requested input from Sea Mar on colors. If Sea Mar doesn't have a preference, they will probably make an effort to match Sea Mar logo colors.

## Legislative Update

**SHB 1329** – This bill would encourage public agencies to provide for remote access to meetings of their governing bodies, and to record and post recordings of meetings online for at least six months.

**STATUS:** This bill has passed out of the House and is currently in the Senate

- Requires governing bodies to provide an opportunity for public comment at or before every regular meeting, except in emergency situations.
- Allows the public comment requirement to be satisfied by accepting oral testimony at a meeting, or by providing an opportunity for written testimony to be submitted prior to the meeting.
- Requires governing bodies, upon the request of an individual who, because of disability, limited mobility, or other reason, will find physical attendance at a meeting difficult, to provide an opportunity for remote oral comment for that individual if feasible, and if oral public comment from other members of the public will be accepted at the meeting.

**ESHB 1056** - It would allow a public agency to hold meetings of its governing body remotely, or with limited in-person attendance after a declared emergency.

**STATUS:** This bill has passed out of the House and is currently in the Senate.

- Requires that the public be allowed to listen in, in real time, to meetings that are held remotely or with limited in-person attendance.
- Requires all public agencies, except for certain special purpose districts, to post agendas online for regular meetings and for special meetings held remotely or with limited in-person attendance.

### **Board Education Topic: OPMA Hot Topics/Serial Meetings**

A serial meeting occurs when a majority of members of a *governing body* have a series of smaller gatherings or communications that results in a majority of the body collectively taking action, even if a majority is never part of any one communication. A serial meeting requires a “collective intent to meet” in addition to a series of communications between a majority of the governing body.

Guidelines for Board’s include:

- **Structure your District’s communications to channel communications to the Board through a single point of contact (non-elected).**
- **Staff should send communications individually to each member of a governing body instead of including all of them in one communication.**
- **Train frequently and remind commissioners to direct communications to a staff point-of contact instead of fellow commissioners.**
- **Maintain appearances. Communications between commissioners, even those that do not relate to District business, can be a cause for public concern.**

The above guidelines are obviously the most cautious approach. I do send some one-way communications to the entire board, and some other communications to no more than 2 board members.

# Unfinished Business and Committee Reports

## King County Interfund Loan

Jensen

Included in your materials is a revised Interest-Bearing Tax Warrant that King County has requested us to execute. To summarize, the County would like to handle the draws from an operating and accounting perspective consistent with their loans made to other special purpose districts, which involves following the County investment pool agreement. VHCD already has an investment pool agreement in place with King County.

## Administration and Finance

Wolczko

A/P Vouchers for approval at this meeting are detailed below. Included are two months of payments for both the clinic subsidy and building lease.

02/01/2021 to 02/28/2021

DISTRICT      VHEALTHD  
FUND            140050010      VASHON-MAURY HOSPITAL 5 GENERAL

Issues

| Payee                            | Payment Type | Number  | Amount     | Issue Date | Cleared Date | Invoice Number | Invoice Amount |
|----------------------------------|--------------|---------|------------|------------|--------------|----------------|----------------|
| SEA MAR COMMUNITY HEALTH CLINICS | Warrant      | 9890198 | 125,000.00 | 02/03/2021 | 02/09/2021   | 2021-01        | 125,000.00     |
| SUNRISE RIDGE HEALTH SERVICES    | Warrant      | 9890199 | 7,340.89   | 02/03/2021 | 02/10/2021   | 2021-02        | 7,340.89       |
| TOM LANGLAND                     | Warrant      | 9890200 | 702.25     | 02/03/2021 | 02/09/2021   | 2021-03        | 702.25         |
| ERIC JENSEN                      | Warrant      | 9893079 | 1,154.94   | 02/24/2021 |              | 2021-04        | 1,154.94       |
| LAKE KENNEDY MCCULLOCH CPA       | Warrant      | 9893080 | 842.00     | 02/24/2021 |              | 2021-05        | 842.00         |
| SEA MAR COMMUNITY HEALTH CLINICS | Warrant      | 9893081 | 125,000.00 | 02/24/2021 |              | 2021-07        | 125,000.00     |
| SUNRISE RIDGE HEALTH SERVICES    | Warrant      | 9893082 | 7,340.89   | 02/24/2021 |              | 2021-06        | 7,340.89       |
| Total Issues for Fund 140050010  |              |         | 267,380.97 |            |              |                |                |

## Clinic Relations

Langland/Noble

The following from Vashon Be Prepared was in their newsletter regarding Sea Mar's efforts with vaccinations. Eric Pryne shared this with the Board via a link.

*Sea Mar at Sunrise Ridge: Sea Mar held first-come, first-served walk-up clinics last Friday and Saturday - when it is normally closed. Nearly 150 doses were administered over the two days. Some of the scarce doses at Sea Mar were in danger of expiring so, to prevent them going to waste, the EOC alerted the School District and a phone tree operation mobilized teachers to hurry to Sunrise Ridge for shots. Just under half of the Saturday injections went to 45 School District teachers, paraeducators, and other staff. The other half went to members of the general public. School Superintendent Dr. Slade McSheehy said they "were very thankful that many of our in-person learning staff were able to receive their first vaccinations."*

## Communications, Planning and External Relations

Pryne/Brown

The Committee finalized their draft of an FAQ document and proposed answers and has requested sign off by Sea Mar.

Eric Pryne and I will be presenting to Vashon Rotary this week.



STATE OF WASHINGTON  
KING COUNTY  
PUBLIC HOSPITAL DISTRICT NO. 5  
INTEREST-BEARING TAX WARRANT, 2021

PUBLIC HOSPITAL DISTRICT NO. 5, KING COUNTY, WASHINGTON (the "District"), a municipal corporation of the State of Washington, promises to pay to KING COUNTY, WASHINGTON (the "County"), the Registered Owner hereof, on or before January 31, 2027 (the "Maturity Date") or on earlier redemption, an amount equal to the total outstanding incremental draws (the "Draws") made in accordance with the terms of this Tax Warrant and Resolution No. 2020-11 of the District (the "Authorizing Resolution"). The aggregate principal amount of Draws on this Tax Warrant shall not exceed \$1,500,000.

Draws shall bear interest on the principal amount of any Draw outstanding at the Investment Pool Rate, which, as defined in the Authorizing Resolution, means a variable rate equal to the rate payable on the King County investment pool as determined and calculated from time to time as provided under the King County Investment Pool Agreement between the District and the County (the "Pool Agreement"). Installment payments of interest shall be payable monthly commencing May 1, 2021, and ending on the Maturity Date. Principal is payable on the Maturity Date.

Draws shall be made as provided in the Pool Agreement. Draws shall be recorded as required by the Pool Agreement in the County's accounting system records. No Draw may exceed the total amount of the operating expenses to be paid from such Draw, and the proceeds of each Draw shall be used immediately to pay those costs. Draws are not subject to approval by the Registered Owner, but the aggregate principal amount of Draws outstanding at any time shall be limited to \$1,500,000.

Both principal and interest shall be paid solely out of the Tax Warrant Fund of the District, created by the Authorizing Resolution. If any principal and interest installment is not paid when due, the District shall pay interest at the same rate on such unpaid installment until that installment, both principal and accrued interest, is paid.

This Tax Warrant is fully registered as to both principal and interest and may not be assigned or transferred. This Tax Warrant is payable in lawful money of the United States of America by check, draft or warrant mailed by the Office of the Treasury Manager, Finance and Business Operations Division, Department of Executive Services of King County, Washington, *ex officio* treasurer of the District (the "Registrar"), at least five days prior to the payment date or by electronic funds transfer on or before the payment date to the Registered Owner at its address appearing in the registration books of the Registrar (the "Tax Warrant Register") on that date and shall be recorded as required by the Pool Agreement. The final payment of principal and accrued interest on this Tax Warrant is payable upon presentation and surrender of this Tax Warrant by the Registered Owner at the principal office of the Registrar in Seattle, Washington, at maturity.

The District reserves the right and option to prepay and redeem at any time prior to the Maturity Date any or all of the principal amount of this Tax Warrant outstanding at par plus accrued interest to the date of redemption. Interest on this Tax Warrant or the portion thereof so prepaid shall cease to accrue on the date of such prepayment.

So long as any principal of or interest on the Tax Warrant remains outstanding, the District irrevocably pledges to include in its budget and levy taxes annually within the constitutional and statutory tax limitations provided by law without a vote of the electors of the District on all of the taxable property within the District in an amount sufficient, together with other money legally available and to be used therefor, to pay when due all amounts due under the Tax Warrant including principal of and interest on the Tax Warrant and all fees, charges and expenses payable under the Tax Warrant, and the full faith, credit and resources of the District are pledged irrevocably for the annual levy and collection of those taxes and the prompt payment of those amounts.

Reference is made to the Authorizing Resolution for other covenants and declarations of the District and other terms and conditions upon which this Tax Warrant has been issued, which terms and conditions are made a part hereof by this reference. The District irrevocably and unconditionally covenants that it will keep and perform all of the covenants of this Tax Warrant and of the Authorizing Resolution. Reference also is made to the Authorizing Resolution for the definitions of the capitalized terms used and not otherwise defined herein.

This Tax Warrant shall not be valid or become obligatory for any purpose until the Certificate of Authentication hereon has been signed by the Registrar.

Principal of and interest on this Tax Warrant shall be paid only to the Registered Owner at its address set forth on the Register and to no other person or entity.

The principal of and interest on this Tax Warrant shall be paid only to the Registered Owner and to no other person or entity, and this Tax Warrant may not be assigned or transferred by the Registered Owner.

The District and the Registrar may deem and treat the Registered Owner of this Tax Warrant as its absolute owner for the purpose of receiving payment of principal and interest and for all other purposes. As used herein, Registered Owner means the person or entity named as Registered Owner of this Tax Warrant and on the Tax Warrant Register.

It is certified and declared that all acts, conditions and things required to be done precedent to and in the issuance of this Tax Warrant have been done, have happened and have been performed as required by law.

IN WITNESS WHEREOF, the District has caused this Tax Warrant to be signed by the President and the Secretary of the Commission of the District as of this 1st day of January, 2021.

PUBLIC HOSPITAL DISTRICT NO. 5,  
KING COUNTY, WASHINGTON

By \_\_\_\_\_  
President of the Commission

By \_\_\_\_\_  
Secretary of the Commission

Date of Authentication: \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Tax Warrant is the fully registered Interest-Bearing Tax Warrant, 2021, of Public Hospital District No. 5, King County, Washington, described in the Authorizing Resolution.

\_\_\_\_\_  
Registrar