



BOARD MEETING MINUTES

Date: March 17, 2021

Time: 19:00

Place: ZOOM Meeting, <https://zoom.us/j/94707956113>

Present: Tom Langland, President

Don Wolczko, Secretary (joined at 19:02)

Eric Pryne, Position 2

LeeAnn Brown, Position 3

Wendy Noble, Position 4

Eric Jensen, Superintendent

1. Call to order at 19:02
2. Approve/Amend March 17 Agenda

Commissioner Langland motions to approve agenda and Commissioner Pryne seconds the motion:

“I move to accept the agenda.”

AGENDA APPROVED

5-0

3. Approve March 3 Regular Meeting Minutes

Secretary Wolczko motions to approve minutes and Commissioner Brown seconds the motion:

“I move to accept the minutes.”

MINUTES APPROVED

5-0

4. Superintendent Report
 - a. See Superintendent report, see attached

Legislature Capital Grant - Superintendent Jensen reported on a joint letter he and Rogelio Riojas, Sea Mar’s CEO, sent to the Dept. of Commerce indicating that the capital allocation for the new clinic should be transferred to Sea Mar. Assuming the grant does get transferred to Sea Mar in this years’ capital budget, Sea Mar will still need to demonstrate that they have long-term control of the property where the capital dollars will be spent, through either ownership or lease, before the State executes a contract with them.

Sea Mar Partnership Update - Mr. Jensen reported that a letter went out to Rogelio Riojas, CEO of Sea Mar, on behalf of the VHCD Board under his and Commissioner Langland's signatures. The purpose of the communication was to give Sea Mar feedback on the success of the partnership to date, some background on our tax situation looking forward and our desire for an active partnership in order to help the clinic grow its volumes as fast as possible. Mr. Jensen stated that he had a brief follow-up call with Mr. Riojas who indicated that he had no disagreement with anything in the letter.

Clinic Financials - Mr. Jensen shared an edited version of Sea Mar's January Month-End financial report which includes monthly average performance based on 3-month actual results for November through January. The average monthly Net Gain for the clinic is running \$13,704 including the \$125,000 subsidy from VHCD. On an annual basis, this would total \$164,000. He noted that Sea Mar is collecting only about 29% of billed charges. About 15% of Sea Mar's total expenses are allocated expenses for shared medical and overhead. By comparison, Neighborcare's allocation was about 30%. Supply expense is still showing as quite high at 13% versus 2% for Neighborcare. The monthly average for supplies should continue to go down over time.

Legislative Update – Mr. Jensen reported that both **SHB 1329** and **ESHB 1056** were scheduled this week for hearings in the Senate Committee on State Government and Elections. These bills are related to allowing ongoing use of virtual public meetings and the provision of public input into those meetings. HB 1034, the bill to remove the Parks Districts from the \$5.90 cap, is scheduled in Senate Ways and Means for March 18.

Board Education Topic: Executive Sessions – Mr. Jensen presented a Board education topic related to executive sessions, which are parts of a public meeting where members of the public are excluded. He explained that they can only be held for one of the statutory reasons outlined in RCW 42.30.110. An executive session can occur during a regular or special meeting.

Unfinished Business – Mr. Jensen summarized information related to establishing a Foundation affiliated with the Vashon Health Care District. This type of Foundation is usually one that is operated exclusively for the improvement and benefit of the public hospital district. Initial steps include forming a corporation through the Secretary of State's office by filing Articles of Incorporation and applying to the IRS for tax exempt status. He stated that before proceeding we will want to confirm the purpose of the Foundation and identify an initial Board of Directors. A discussion followed and the Board requested that Mr. Jensen research the following questions:

What role can the PHD's commissioners play in recruiting individuals to serve on the Foundation Board?

What about the start-up fees associated with establishing a new corporation?

5. Committee Reports

- a. Finance Committee- Secretary Wolczko, Superintendent Jensen, Administrator Weller

Commissioner Wolczko reported that tax receipts have started to roll in. To-date we have received \$48,478, which reduces the district loan balance with King County to \$1,132,000. He reported that payroll expenditures for March 1 – 15 are of \$3,563.94.

Secretary Wolczko motions to approve the payroll vouchers and Commissioner Pryne seconds the motion:

“I move to approve payroll amount of \$3,563.94.”

PAYROLL APPROVED 5-0

- b. Clinic Relations Committee- President Langland, Commissioner Noble
 - i. Progress Report

Commissioner Noble commented on the status of provider staffing at the clinic. There are three physicians with FTEs of 1.0, .9 and .9 for a total of 2.8 FTE physician staffing. The current nurse practitioner staffing is .4 FTE, but the clinic will be adding another .6 FTE NP.

- c. Communications, Planning and External Committee- Commissioner Pryne, Commissioner Brown
 - i. Update on marketing/promotion efforts

Commissioner Pryne and Superintendent Jensen reported on their presentation to the Vashon Rotary. Feedback from that presentation about Sea Mar was very positive. We received an okay from Sea Mar regarding the responses in the FAQ document. It will be sent to the Beachcomber. Marcie and Wendy from the Committee will be taking the lead on developing a Spanish language post card with the FAQs to place in the little library.

The all-Districts meeting is scheduled for March 22 at 7 p.m.

Commissioner Pryne then updated the Board on the capital budget bills and HB 1034.

- 6. Public Input, up to 15 minutes, collectively

Debby Jackson suggested that we reach out to original members of the collaborative as potential candidates for a Foundation board.

Commissioner Langland asked how we should handle maintenance requests to that come to us. Mr. Jensen responded that Kerry should direct these through Sea Mar’s maintenance department

since most of these types of repairs are the responsibility of the tenant and ultimately covered by the District through our subsidy.

New Business

Levy Information for 2022 – Commissioner Pryne reported King County economists' latest revenue forecast now projects assessed values will increase 8% in the county's unincorporated area for tax year 2022. He said higher assessed values tend to depress levy rates. For example: If Vashon's assessed value were to increase 8%, he said, the district could generate the same amount of tax revenue as in 2021 with a levy rate about 4.5 cents per \$1,000 less than this year's rate. This reduces the likelihood of pro-rationing.

President Langland thanks the public for their input and attendance. The next Regular Board Meeting will be Wednesday, 7 April, at 19:00 on ZOOM.

Commissioner Wolczko motions adjournment and Commissioner Noble seconds the motion:

ADJOURNMENT APPROVED 5-0

Adjourned at 20:36

Pending Board Approval