



PO BOX 213, Vashon WA 98070
vashonhealthcare.org

BOARD MEETING MINUTES

Date: May 05, 2021

Time: 19:00

Place: ZOOM Meeting, <https://zoom.us/j/94707956113>

Present: Tom Langland, President
Don Wolczko, Secretary
Eric Pryne, Position 2
LeeAnn Brown, Position 3
Wendy Noble, Position 4
Eric Jensen, Superintendent
Jocelyne Weller, Administrative Director

1. Call to order at 19:00
2. Approve/Amend May 05 Agenda

Commissioner Pryne motions to approve agenda and Commissioner Noble seconds the motion:

"I move to accept the agenda."

AGENDA APPROVED 5-0

3. Approve April 21, Regular Meeting Minutes

Commissioner Pryne motions to approve minutes and Commissioner Noble seconds the motion:

"I move to accept the minutes."

MINUTES APPROVED 5-0

4. Superintendent Report
 - a. See Superintendent report, see attached

Regarding foundation membership Commissioner Pryne suggested that the commissioners on the foundation board serve as ex officio.

5. Unfinished Business
6. Committee Reports
 - a. Finance Committee- Secretary Wolczko, Superintendent Jensen, Administrator Weller

Secretary Wolczko reported the loan balance with King County is now -\$577,100.00. The warrants issued were the May subsidy to Sea Mar for \$125,000.00, rent to Sunrise Ridge for \$7,646.89 and accounting service to Lake Kenney McCulloch for \$55.00. The payroll expenditure for April 16-30 was \$3,896.62.

Secretary Wolczko motions to approve the warrants and payroll expenditure and Commissioner Brown seconds the motion:

“I move to approve the warrants and payroll expenditures.”

WARRANTS and PAYROLL APPROVED 5-0

- b. Clinic Relations Committee- President Langland, Commissioner Noble
 - i. Progress Report

Ms. Kerry Barnes at Sea Mar sent Commissioner Noble an update on the following matters:

1. The 2nd ARNP is still in the onboarding process. This person would cover the Saturday hours. There is no specific timeframe of these hours.
2. The Telemedicine appointments are now available through video.
3. The Psychiatric ARNP is in the onboarding process.
4. Vaccinations are still available Monday thru Friday by appointment or walk in. Sea Mar has seen a drop in demand for the first doses. The clinic has given a total of 2,981 vaccines.
5. Sea Mar is finalizing the paperwork for the x-ray machine technician. They are hoping to have the x-ray machine up and running by the end of the month.

There was a comment on Sea Mar’s referral system and how it has not worked for some patients. Commissioner Noble will follow up with Sea Mar on how their referral system works.

Sea Mar is waiting for their contract with Quest to expire in a couple of months before they hire another lab technician. The hours for lab work for now are from 8:00a to 3:00p and closed for lunch. Commissioners Noble and Langland will confirm this with Sea Mar.

- c. Outreach Committee- Commissioner Pryne, Commissioner Brown
 - i. Update on marketing efforts
 - ii. See Superintendent’s Report under Outreach Committee

Commissioners Pryne and Noble gave a presentation about the District and Sea Mar Clinic to The Senior Center.

Commissioner Pryne reports the Outreach Committee met and brainstormed ideas such as participating in the Strawberry Festival and possibly getting another spot in the John L. Scott

weekly Beachcomber ad. The group agreed the Farmers Market's current setup due to COVID would not work for interaction to promoting the clinic.

Commissioner Brown found out that there will not be booths at the Strawberry Festival this year. She suggests the district participate in the parade. The parade will be about two hours long. She also proposes the commissioners walk around with a t-shirt that says "Ask me about the health care district" and/or for someone to run for unofficial mayor. The festival is on July 17th and 18th.

7. Public Input, up to 15 minutes, collectively

Richard Gordon made a suggestion of promoting the clinic at the movie theater through their public service announcements, the ad that is played before the featured movie. The ad could have the physicians' names and the clinic's hours of operation.

Debby Jackson had mentioned that her group did an inauguration parade after the presidential election around the island that took about 45 minutes. She offered the map route to Commissioner Brown. She agrees with Commissioner Pryne on making the commissioners ex officio members of the foundation board. She adds that the unofficial mayor could be a kickoff for the foundation.

President Langland reminds the public to use the district's website for additional questions or comments.

8. New Business

- a. Commissioner Compensation, see Superintendent Report
- b. Travel and Expense Reimbursement, see Superintendent Report
- c. Credit Cards, see Superintendent Report
- d. Disclosure of Commissioner Conflicts of Interest, see Superintendent Report
- e. Potential King County Road District levy lid lift, see Road District lid lift document
- f. Superintendent performance review format discussion, see Superintendent Report

The board will review the current Superintendent's contract and suggests any modifications. The board will also review the performance review format and add questions and language appropriate to the Superintendent's role. President Langland suggested an Executive Session meeting after the next Regular Board meeting.

Comments:

Commissioner Pryne thanks President Langland and Superintendent Jensen for sending the board meeting documents and Superintendent Report a day before the board meeting and for also posting these documents on the district's website along with the agenda. He reminds the board that their contract with Sea Mar automatically renews in July and suggested the board review the contract for any modifications.

President Langland thanked everyone for attending tonight's meeting.

9. Adjournment

Secretary Wolczko motions adjournment and Commissioner Pryne seconds the motion:

"I move we adjourn."

ADJOURNMENT APPROVED 5-0

Adjourned at 20:28

The next Regular Board Meeting will be Wednesday, 19 May, at 19:00 on ZOOM,
<https://zoom.us/j/94707956113>.

Draft Copy - Pending Board Approval