



PO BOX 213, Vashon WA 98070  
vashonhealthcare.org

## **BOARD MEETING MINUTES**

Date: Aug 17, 2022

Time: 18:00

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, Vashon ZOOM Meeting,  
<https://zoom.us/j/94707956113>

Present: Tom Langland, President, Position 1

Wendy Noble, Position 4

Alan Aman, Position 3

Don Wolczko, Position 5

Eric Pryne, Position 2

Eric Jensen, Superintendent

1. The meeting was called to order at 18:01 by Tom Langland.

2. Approve/Amend August 17, 2022 Agenda

The Agenda was approved unanimously with no changes.

3. Approve/Correct August 3, 2022 Regular Meeting Minutes

Commissioner Noble moved to approve the Aug. 3 minutes. Commissioner Pryne seconded the motion. Motion passed unanimously.

4. Superintendent's Report

Sea Mar Quarterly Report to the Board – Superintendent Jensen introduced Jesus Sanchez and Dustin Greer to report for Sea Mar. Jesus requested that Superintendent Jensen summarize the areas we would like Jesus to report on. Mr. Sanchez was asked to provide an update on medical assistant recruiting; patient satisfaction trends; the target date for Ultrasound implementation; any plans for additional providers; and whether or not Sea Mar could participate in the Health Fair on Oct. 29. Jesus said that Sea Mar could possibly bring over their 40 ft. Medical/Dental van. He will discuss this with Kerry and others at Sea Mar. Regarding patient satisfaction, the Vashon Clinic continues to perform at the top of all of their medical clinics. The lowest performing criteria continue to be wait times. Routine appointment wait times are 77% while urgent or walk-in appointments are scoring at 79%. Support staff shortages continue to impact these scores. Regarding recruiting, Sea Mar is now using 3 staffing companies to bring in MAs and Dental Assts. Their 18-month MA training program starts in September with 10-12 cohorts' system wide. Regarding referrals, specialty providers they refer to must be credentialed with Kaiser. Even if they are, some referrals are still being rejected.

Regarding the Sea Mar June 2022 Financials, Superintendent Jensen requested Dustin address the reasons for the YTD Variances in Bad Debt and Uncompensated Care for 2022 vs. 2021, and the reason for the \$78,000 positive variance YTD 2022 vs. 2021 in contract services expense. He said he would need to get back to us on these questions. With respect to 340b revenues, the

Sea Mar Vashon 340b revenue is specific to Vashon. They receive a report from the software vendor that specifies this revenue.

Land Purchase and Due Diligence – Superintendent Jensen reported that the revised purchase and sales agreement went out to the Seller. The contract provides a 14-day inspection period for the Buyer. He asked for Board feedback on his recommendation for a Phase I Environmental Assessment to be done. Discussion followed. The Board agreed to pursue this and will consider an alternate bid.

### **Sea Mar Operating Agreement**

Superintendent summarized the draft revisions to the operating agreement he sent to Sea Mar a week ago. The agreement would reset the renewal term as April 1, concurrent with Sea Mar's fiscal year, and reduce the subsidy to \$1.1 million a year retroactive to April 1, 2022. He reported that he has requested a meeting with Sea Mar's CEO to discuss it along with the District's purchase of land for the new clinic.

### **Superintendent Action Items**

Superintendent Jensen reported that he included his proposed action items in the materials, which he recently sent out to commissioners under a separate e-mail. Included are his requests for clarification in a couple of areas.

The Superintendent reported briefly on meetings he had today with Mathew Vinci, the new Fire Chief and Meredith Dandridge., a local pharmacist.

### **Unfinished Business**

Superintendent Jensen commented on plans to schedule the upcoming Strategic Planning Task Force meetings. He also asked for Board guidance on the scope of the Task Force work. Specifically, he asked the Board to respond to the following questions:

1. Does the Board believe its mission is broader than financial supporting the delivery of primary care?
2. If no, what does the Board consider part of primary care?
  - a. Enhanced access to primary care? After hours and weekends?
  - b. Urgent care after clinic hours?
  - c. Dental Care?
3. If yes, does the Board believe its mission includes:
  - a. Public health functions around improving the health of the community including health education activities, enhanced screening, services for aging in-place, more behavioral health?
  - b. Increase access to specialty care locally?
  - c. Case management services to guide access to services?
  - d. Potentially supporting other health services?
4. Does the Board believe minimizing the tax levy is a higher priority than funding a broader District mission?
5. Is the Board willing to fund a community survey to test priorities with the community?

## Committee Reports

### a. Finance Committee

Superintendent Jensen reported that he reviewed all of the Warrants previously approved and stated that the following warrants still need to be approved.

SEA MAR COMMUNITY HEALTH CLINICS	Warrant 9986358	125,000.00
SUNRISE RIDGE HEALTH SERVICES	Warrant 9986359	7,524.40
LHL APPROAISAL ASSOCIATES INC.	Warrant 9986424	4,120.00
AWPHD	Warrant 9986425	1,250.00
VASHON CHAMBER OF COMMERCE	Warrant 9986426	70.00
WENDY NOBLE	Warrant 9986427	35.86

A motion to approve these warrants was moved, seconded and passed unanimously.

- b. Clinic Relation Committee – The committee met Aug. 11. The meeting day and time was changed to the 2<sup>nd</sup> Wednesday at 11 a.m. The committee discussed adding new members but keeping the size manageable.

### 5. New Business

Resolution 2022-04 – Commissioner Langland introduced the resolution adopting changes to the Superintendent’s contract. The position remains a 5 FTE, but the Superintendent will conduct a study of his hours for a period of time to assess how much time the position requires. A motion was made, seconded and passed unanimously to approve the Resolution adopting the revised Superintendent contract.

Administrative Assistant Job Description – Superintendent Jensen briefly reviewed the job description noting that the position reports to the Superintendent. He will be advertising for the position in the Beachcomber.

Property Tax Assessments – Commissioner Aman raised the issue of the increase in property tax assessments for 2022, which showed an increase in assessed values for single family homes on Vashon of 29% or more, and what if anything the District should do in terms of proactive communications to residents. Commissioner Pryne commented that there is a lot of misunderstanding about the impact on individual tax payers. In terms of impact, he feels other island taxing districts may feel more of a backlash. He believes we will need to seriously consider whether or not we can lower our levy for the coming year.

### 6. Public Input

Debby commented that she supports exploring working with VIFR in how to work together to better serve the island. She is pleased to hear about the land purchase.

