



PO BOX 213, Vashon WA 98070

www.vashonhealthcare.org

REGULAR MEETING MINUTES

Date: January 4, 2022

Time: 7:00 p.m.

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, Vashon

ZOOM Meeting: <https://zoom.us/j/82699377083>

Present: Tom Langland, President, Position 1

Eric Pryne, Position 2

Alan Aman, Position 3

Wendy Noble, Position 4

Don Wolczko, Position 5

Tim Johnson, Superintendent

Call to order - Commissioner Langland called the meeting to order at 7:00 and presented the agenda

1. **Approve January 4, 2023 Agenda** - Motion by Commissioner Pryne to approve the meeting agenda; seconded by Commissioner Wolczko; approved unanimously.
2. **Approve December 21, 2022 Regular Meeting minutes** - Motion by Commissioner Aman to approve the prior meeting minutes; seconded by Commissioner Pryne; approved unanimously.
3. **First Public Comment Period** - Commissioner Langland opened the first of two public comment periods of the meeting. No attendees in person nor via ZOOM offered comment.
4. **Selection of 2023 Officers** - Commissioner Pryne moved to "elect by acclamation" Commissioner Langland as President and Commissioner Wolczko as Secretary for 2023; seconded by Commissioner Noble; approved unanimously.
5. **Superintendent Report**
 - a. **State of Affairs** - Superintendent Johnson provided a situational report as the District transitions into the new year along with his short and longer term goals. A Health Advisory Committee Charter has been drafted and will be an agenda item in a future meeting to allow time for reading and discussion.
 - b. **Sea Mar Transition Planning** - Having signed the MOA, services agreement amendment, and lease extension, a revised press release/joint statement has been sent to Sea Mar for acceptance. Superintendent Johnson has scheduled a monthly check in with Mary Bartolo to provide each other with updates.
 - c. **State Audit Update** - The audit is nearly complete. One document request is outstanding. An exit conference is being scheduled and Commissioners Wolczko and Aman will attend to represent Commissioners.
 - d. **District Property** - A small works roster will be set up for upcoming projects such as

- demolition. Superintendent Johnson is following up with the Sheriff's Office.
- e. **District Office** - nothing new to report.
- f. **Technology** - new Zoom tech and laptop batteries are in process. Website updates will be a focus in coming weeks.
- g. **Conflicts of Interest and Compensation Waivers** - All signed compensation waivers have been received. Conflict of interest procedures will be addressed in a future meeting.
- h. **All-District Meeting** - still being scheduled.

6. Committee reports

- a. **Finance Committee** – Commissioner Wolczko moved to approve the following expenses; seconded by Commissioner Aman; approved unanimously.

Vouchers (Warrants)	
Warrant 100111833: Sunrise Ridge:	\$ 7,524.40 (Dec)
Warrant 100114982: Sunrise Ridge:	\$ 7,524.40 (Jan)
Warrant 10014983: Water District 19:	\$ 523.26
Warrant 100114980: AWP/HD:	\$ 1,275.00
Warrant 10014981: Lake Kennedy McCulloch CPA:	\$ 1,687.00
Payroll	
Total Cash Remitted	\$3,881.43
Total Payroll	\$3,881.43
Total Direct Deposits	\$2,888.49
Total Taxes	\$992.94
Total Debit	\$3,881.43
Electronic / Debit Card Payments	
Dates: 11/12/2022 - 12/11/2022 Squarespace:	\$ 20.00

- b. **Outreach Committee** – no report
- c. **Strategic Planning Task Force** – Commissioners discussed the process and approach for rebooting its strategic planning and the role of the task force. The entire Board should be involved in the planning and direction. Strategic plans for other districts, such as Orcas and Lopez can be useful examples. Superintendent Johnson will create an agenda item for strategic planning for the next meeting.

7. Unfinished Business

- a. **Sea Mar Agreement Follow Up** - Commissioner Aman requested this agenda item and expressed support for Sea Mar being an above average clinic in the community and also linking them to all other efforts of the Commission going forward.
- b. **Priorities Discussion** - Superintendent Johnson provided two documents: an aggregate summary of the priorities as provided by Commissioners, and the separate list of priorities that he formulated. They are in many ways similar, and a good roadmap to discussion. Superintendent Johnson will update the documents for the next meeting as it is closely related to upcoming strategic planning.

8. New Business

- a. **Email communications protocol** - Commissioners discussed the format of email

communications and discussion and expressed commitment for ensuring that communications remain compliant with the Open Public Meetings Act (OPMA). Further guidance from AWPHD and MRSC will be sought to ensure clarity.

9. **Second Public Comment Period** - Commissioner Langeland opened the second comment period: Marcie Rubardt expressed that this was a good meeting, including a lot of ground to be covered in 2023 and supported the “reboot” of the Board’s strategic planning. She pointed out that the roles of the Outreach Committee and Strategic Planning Task Force overlap especially at this time in relation to bringing community voices into the work and communicating to the community.
10. **Adjournment** - Commissioner Wolczko moved to adjourn the meeting at 8:23 p.m.; seconded by Commissioner Pryne; approved unanimously.

Next Meeting: January 18th, at 7:00 at the same location or via ZOOM: <https://zoom.us/j/82699377083>.
The Agenda for the next meeting will be posted on the VHCD website prior to the next meeting here: <https://vashonhealthcare.org/category/next-meeting-agenda/>
