



PO BOX 213, Vashon WA 98070

www.vashonhealthcare.org

REGULAR MEETING MINUTES

Date: April 5, 2023

Time: 7:00 p.m.

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, via ZOOM:

<https://zoom.us/j/82699377083>

Present: Tom Langland, President, Position 5
Don Wolczko, Secretary, Position 1
Eric Pryne, Position 2
Alan Aman, Position 3
Wendy Noble, Position 4
Tim Johnson, Superintendent
Joe Kunkel, The Healthcare Collaborative Group

Call to order - Commissioner Langland called the meeting to order at 7:00.

1. **Approve/Amend April 5, 2023 Agenda** - Following a motion by Commissioner Pryne and second by Commissioner Noble, the agenda was approved unanimously.
2. **Approve/Correct Minutes from: March 13, 2023 Special Community Meeting; March 15, 2023 Regular Meeting and March 23, 2023 Special Retreat** - Following a motion by Commissioner Pryne and second by Commissioner Noble the three sets of Minutes were approved unanimously.
3. **First Public Comment Period** - Commissioner Langland opened the first of two public comment periods of the meeting. No attendees in person nor via ZOOM offered comment.
4. **Superintendent Report** - Superintendent Tim Johnson provided the following report:
 - a. **Sea Mar** - I had my monthly check-in with Sea Mar and discussed their permitting process and building timelines and current plans, which include 21 exam rooms (7 provider capability) and 6 dental chairs. Space is apportioned for a Pharmacy, but they do not plan on one as of now. Plans also include 1-2 integrated behavioral health personnel. There is a full-time bilingual MA, and another employee is in Spanish immersion classes. They are recruiting for a bilingual front desk clerk. They are considering adding a practitioner to accommodate a schedule including Saturdays. No evening hours are currently planned. The February Patient Satisfaction Survey was included in the board packet. The proposed option is under review by Brad Berg.
 - b. **Fire District Strategic Plan/MRC** - I attended a meeting with VIFD and members of the social service network about the Mobile Integrated Health (MIH) program the VIFD is working on. Their plan is to stand the program up in late 3rd or early 4th quarter utilizing funds from a previously untapped EMS levy source. They will initially identify current patients served by the VIFD that would benefit from home visits and wellness checks. They will start small with one EMT and a hired/contracted provider/social worker, and plan for the program to be scalable as

needs and priorities are established and funded. They are hopeful that the District will be interested in partnering on this project. They are currently limited in the services they can provide to walk-in patients, but have potential interest if there is the possibility of partnering with a provider or providers in more robust acute care models on or off site.

- c. **Tribal Purchase of VCC Building** - I have had contact with the special projects manager to the CEO of the Seattle Indian Health Board and he will be reaching out to schedule a meet and greet with some of his people soon to get the process of collaborative conversations going.
- d. **Local District/Organizational Interaction**
 - I have begun setting up the round table discussion with selected members of the social service network. The tentative date and time would be Wednesday, April 19 at 1 PM. I am working to ensure we can use the Penny Farcy building at VIFD as it has some nice hybrid capabilities and space. Groups currently prioritized to attend would be: VYFS, Senior Center, Interfaith Council, Food Bank, Dove, Vashon Household.
 - I will be presenting to the Senior Center an update of our current status on Friday the 7th at 1 PM, and to the local PEO chapter on Tuesday the 11th at 7PM, per the request of both organizations. I will also attend and participate at the Health Fair Saturday April 8.
- e. **Finance** - We are endeavoring to get a monthly invoice from Sunrise Ridge so we don't continue to repeat the annual cycle of an unknown rent increase, with catch up payments later. We are also developing cashflow forecast scenarios for the next Finance Committee meeting so the committee can be more effective in assisting the strategic planning process.
- f. **Health Insurance** - Insurance options and costs have been explored and Commissioner Langland will address this under new business.

5. **Committee reports**

- a. **Finance Committee** – Wolczko, Aman - Current cash balance of (389,592.68). The balance is expected to be positive around the end of April or early May. The new rent amount and outstanding balance is still being determined with Sunrise Ridge. Commissioner Wolczko moved to approve the following vouchers, payroll expenses, and electronic/digital payments, which was seconded by Commissioner Aman and approved unanimously:

Vouchers	
2023-10:	Don Wolczko: \$250.00 (Printer reimbursement)
2023-11:	Sunrise Health: \$7,524.40 (Monthly rent)
2023-12:	Tim Johnson: \$1,205.43 (Owl and Tech Reimbursement)
Payroll	
Pay Period: March 1-15, 2023	Total Direct Deposits \$3,490.01 Total Reimbursements \$0.00 Total Garnishments \$0.00 Total Taxes (Employee and Employer) \$1,111.01 Total Debit \$4,601.02
March 16-31, 2023:	Total Direct Deposits \$3,080.46 Total Reimbursements \$0.00 Total Garnishments \$0.00 Total Taxes (Employee and Employer) \$1,034.80 Total Debit \$4,115.26
Electronic/Digital Payments	
Feb-Mar Credit Card:	Vashon Printing: \$49.20

- b. **Outreach Committee** – Pryne, Noble - The committee shared a 7-page report detailing the outcomes and findings of its outreach activities over the past few months.

- At the board’s direction, the Outreach Committee conducted a community listening campaign in February and March to hear islanders’ stories about health care, and invite them to tell us what unmet health care needs they would most like to see addressed.
 - The committee heard from about 135 of our neighbors, in a variety of venues. In addition, three members of the community with extensive knowledge of the health care needs of important demographic groups also reached out to us and provided input.
 - The unmet need mentioned most frequently, by a wide margin, was same-day care for acute illnesses and injuries, especially at night and on weekends.
 - Two other unmet needs came up more than most others – but not nearly as much as same-day acute care: Home care and accessibility & Mental health services.
 - A small minority of those who spoke to us said that, with a subsidy for the Sunrise Ridge clinic no longer required, the district should dissolve, or “go dormant,” only to be revived if circumstances change and a clinic subsidy is required in the future.
- c. **Strategic Planning Committee of the Whole** - Joe Kunkel provided a summary of the work completed at the March 23rd Strategic Planning retreat and outcomes. Commissioners and Mr. Kunkel shared their respective updated vision statements for VHCD, followed by a discussion about the consolidated vision. Mr. Kunkel also presented the final criteria and rankings from the retreat, with the top criteria being: *Primary Care Focused* (9.0), *Collaboration* (6.5), and *Stewardship* (6.4). The group then discussed the next steps in the strategic planning process and Mr. Kunkel will summarize them and share them prior to the next meeting.
6. **Unfinished Business** - None
7. **New Business**
- **Extension and Modification of Interim Superintendent Contract** - Commissioner Langland read a draft resolution, #2023-01, which 1) formally extends interim Superintendent Tim Johnson’s term through the end of July at the same rate of pay, and 2) to begin paying Mr. Johnson’s health insurance costs which until now have been paid by his previous employer.
- ACTION:* Commissioner Langland moved to approve the resolution #2023-01, which was seconded by Commissioner Aman, followed by discussion, and approved unanimously.
8. **Second Public Comment Period** - Commissioner Langland opened the second public comment period of the evening, and one person offered comment via zoom:
- Marcie Rubardt expressed appreciation for the strategic planning progress to date and how it has incorporated the public inputs received. She believes more work needs to be done on what is meant by ‘preserving primary care’ or ‘supporting primary care’ because it is not clear for all that we mean more than just what Sea Mar does. Also, we have an opportunity to combine different sources/forms of care to address community needs, particularly for those who do not have as much access or awareness of services and information.
9. **Adjournment** - Following a motion by Commissioner Aman, and a second by Commissioner Wolczko, the meeting was unanimously adjourned at 8:50 p.m.

Next Meeting: April 5, 2023 - an agenda will be posted on the VHCD website prior to the meeting. Meeting Minutes are posted on the VHCD website after Board approval at: www.vashonhealthcare.org
