



PO BOX 213, Vashon WA 98070

www.vashonhealthcare.org

REGULAR MEETING MINUTES

Date: May 3, 2023

Time: 7:00 p.m.

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, via ZOOM: <https://zoom.us/j/82699377083>

Present: Tom Langland, President, Position 5

Eric Pryne, Position 2

Alan Aman, Position 3

Wendy Noble, Position 4

Tim Johnson, Superintendent

Guests: Joe Kunkel, The Healthcare Collaborative Group

Call to order - Commissioner Langland called the meeting to order at 7:00 p.m.

1. **Approve Meeting Agenda** - Commissioner Noble moved to approve the meeting agenda, which was seconded by Commissioner Aman, and unanimously approved.
2. **Approve Minutes for April 19 Regular Meeting & April 19 Special Meeting** - Commissioner Pryne moved to approve the Meeting Minutes, which was seconded by Commissioner Noble, and unanimously approved.
3. **First Public Comment Period** - Commissioner Langland opened the first of two public comment periods of the meeting. No attendees in person nor via Zoom offered comments.
4. **Superintendent Report**
 - a. **Sea Mar** - During the monthly check in with Mary Bartolo, I thanked her for the representative at the Health Fair, and she indicated Sea Mar was pleased to participate and wishes to do so in the future. We discussed dental care in their new building, and she asked for and received contact information for resources that would help Sea Mar scope the volume needs. We also discussed the VIFD's new MIH project, and upon discovering that Sea Mar has experience working with other MIH programs, I connected Mary with Chief Vinci so she could share their expertise/experience and look at ways they might collaborate. Commissioner Pryne was kind enough to prepare some questions regarding Sea Mar's operations, and I sent those ahead to Mary so we could discuss. Instead, she consulted the clinic and returned written answers before our call. I have included the questions and answers in the packet.
 - b. **Tribal Purchase of VCC Building** - I followed up with contact information requested by SIHB personnel during our meeting, so their staff can begin communicating with relevant agencies and organizations on-island. Nothing further at this point.
 - c. **Strategic Planning** - I have distributed the proposed SBAR worksheet for study groups to organize reporting on their objectives (also included in the packet), and have begun meeting with the groups. The finance committee is scheduled to meet May 22nd and will continue work on Reserve Fund and Resource Development objectives. I have also begun work exploring the dental objective ("ensure adequate oral care for all"). In the upcoming weeks

and months, there will be a lot of coordination, facilitation, and participation in both internal and external meetings for the study groups as they explore their objectives.

- d. **Finance** - The big news is that the District is debt-free and cash flow positive. Patrick and our accountant are working toward the required annual report this month.
- e. **Advisory Committee** - The advisory committee is scheduling future meetings and reviewing our process and documents thus far. There is some expectation that the study groups will desire to tap some of their individual and collective expertise as we move forward.
- f. **Technology** - Patrick has been working on significant updates and streamlining of the web site in conjunction with the outreach committee, and he and I are working through the details of the best method of maintaining adequate and timely maintenance and upgrades.
- g. **Miscellaneous** -
 - Bill Hamilton will be bringing one of Senator Murray’s staff to the island later in the month, and we will connect.
 - The round table conversations resulted in the presentation to the social service network by the visiting nurse program on the island, and they explained their parameters of service.
 - I have requested Councilman McDermott to attend a meeting at his next convenience to discuss the current resources of King County Health and to give us a chance to thank him for his service to the community.
 - The health fair served an estimated 50 attendees, and approximately ¼ of the attendees were from the Latinx community. 20 Mammograms were provided, along with 26 health screenings (resulting in 2 immediate warm hand off referrals for medical care), 20 people met with the County Health representative to sign up for various health care benefits, and 7 people were sent home with blood pressure cuffs.

5. Committee reports

- a. **Finance Committee** – Aman - The next meeting is scheduled for May 22nd
 - Commissioner Aman moved to approve the below expenses and payments, which was seconded by Commissioner Noble, and unanimously approved.

Vouchers	
	\$0
Payroll	
Pay Period: April 16-30, 2023	Total Direct Deposits \$3,106.06 Total Reimbursements \$0.00 Total Garnishments \$0.00 Total Taxes (Employee and Employer) \$1,039.56 Total Debit \$4,145.62
Electronic/Digital Payments	
	\$0

- b. **Outreach Committee** – Pryne, Noble - No meeting this period. The group has begun a number of updates to the website, which are in process.
- c. **Strategic Planning Committee of the Whole** - Langland, Kunkel
 - **ACTION: Consensus Vision Statement** - Following discussion of the current draft of the Vision Statement, Commissioner Aman moved to adopt the statement, “We are accountable for individual and community health through partnerships and collaboration”. The motion was seconded by Commissioner Pryne, and unanimously approved (4-0; Commissioner Wolczko absent).

- Overall Timeline for Strategic Planning Process: Adopt Vision Statement (May 3), Preparation of options/objectives (June); Evaluation of options/objectives (June/July); Establish dashboard for monitoring (June); prioritize objectives - tie into annual budget cycle (August- September); Quarterly or monthly status reports.
- Study Group Updates: The study groups all provided an update, followed by discussion and feedback. Generally all groups are assessing current resources on island, gaps in meeting needs and demand, what other PHD's and communities are doing to address similar needs, and having discussions with other groups and entities.

6. **Unfinished Business** - None

7. **New Business** - None

8. **Second Public Comment Period** - No comments.

9. **Executive Session - To discuss interim status, performance, and qualifications of superintendent** - An Executive Session was convened at 8:50 p.m. and returned to regular session at 9:15 p.m. No actions were expected nor taken.

10. **Adjournment** - Following a motion and second, the meeting was adjourned by unanimous approval at 9:15 p.m.

Next Meeting: Wednesday, May 15, 2023 - An agenda will be posted on the VHCD website prior to the meeting. Meeting Minutes are posted after Board approval at: www.vashonhealthcare.org
