



PO BOX 213, Vashon WA 98070
www.vashonhealthcare.org

REGULAR MEETING MINUTES

Date: April 19, 2023

Time: 7:00 p.m.

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, via ZOOM: <https://zoom.us/j/82699377083>

Present: Tom Langland, President, Position 5

Don Wolczko, Secretary, Position 1

Eric Pryne, Position 2

Alan Aman, Position 3

Wendy Noble, Position 4

Tim Johnson, Superintendent

Guests: Joe Kunkel, The Healthcare Collaborative Group, and
Representatives from the Vashon Medical Reserve Corps (MRC)

Call to order - Commissioner Langland called the meeting to order at 7:03 p.m.

1. **Approve/Amend April 19, 2023 Agenda** - Commissioner Wolczko moved to approve the meeting agenda, which was seconded by Commissioner Pryne, and unanimously approved.
2. **Approve/Correct Minutes from April 5, 2023 Regular Meeting** - Commissioner Pryne moved to approve the Draft Meeting Minutes, which was seconded by Commissioner Noble, and unanimously approved.
3. **First Public Comment Period** - Commissioner Langland opened the first of two public comment periods of the meeting. No attendees in person nor via Zoom offered comments.
4. **Presentation And Q&A— Medical Reserve Corps: Clayton Olney, Jim Bristow, and Vicky de Monterey Richoux** - Representatives from the Vashon Medical Reserve Corps (MRC) provided an overview of the MRC, background, and its structure and role on Vashon. They also explained the various roles of the Vashon MRC, capabilities, and resources available. The presentation was followed with a Q&A session and discussion about potential collaborations. The groups will maintain communication as they explore potential operational partnerships.
5. **Superintendent Report** - Superintendent Johnson presented his report, which was provided in additional detail in the board packet:
 - a. **Sea Mar** - A Sea Mar representative took part in the Health Fair. The next meeting with Sea Mar representatives will focus on acute/same day care and an upcoming newsletter from Sea Mar, as well as progress on their building project
 - b. **Tribal Purchase of VCC Building** - On April 14, Commissioners Aman and Langland and I met with members of the Seattle Indian Health Board (SIHB). Present for the SIHB were Esther Lucero, CEO; Ryan Gilbert, COO; Dr. Socia Love-Thurman, CHO; Patrick Henry, Associate Medical Officer of Pharmacy; and Wayne Harvey, Special Project Mgr. to the CEO. It was a get-to-know-you session, with topics including:

- Labor and workforce housing
 - Size and scope of operations
 - Ferry insufficiency at night and potential solutions
 - Intake selection
 - Potential for outpatient services
 - Medical/Dental services at the facility
 - Opportunities for collaboration
 - Island contacts that might be beneficial
- c. **Social Services Round Table** - The social services round table was held earlier in the day, April 19, at the Penny Farcy Building, hosted by VIFD, with approximately 10 representatives from Vashon Social Services organizations. (Minutes from that meeting will be published on the website upon approval.)
- d. **Local District/Organizational Interaction**
- A Health Fair was held on Saturday, April 8, and while the weather and the holiday weekend diminished turnout, there was a robust county and local presence, and I was able to introduce myself to and have discussions with numerous members of the social service network, VIFR, county health representatives, and, as mentioned, Sea Mar. Overall I feel these events could use our support and assistance in creating and broadening awareness and participation.
 - Superintendent Johnson presented to the Senior Center an update of our current status on Friday the 7th, and spoke to around 20-25 people. There were, as anticipated, concerns about Sea Mar's status, what we are doing with their taxes, as well as significant interest in what the District might accomplish, with a particular interest in services that help seniors remain in their homes and active on the island, as well as after-hours care. It was a good discussion and by the end, most if not all participants were satisfied with their knowledge of current events, and supportive of the District's efforts to move forward carefully, responsibly, and responsively.
 - Superintendent Johnson presented to the local PEO chapter on Tuesday the 11th, covering substantially the same topics and concerns as the senior center, with a similarly satisfied outcome of where the District is and how it is progressing.
- e. **Finance Committee** - YTD Financial Reports through March were included in the meeting materials. Monthly meetings of the Finance Committee have begun, including work on projections to help shape strategic planning discussions and allocations.
- f. **Advisory Committee** - On April 12th, John Jenkel convened an informal first meeting of our advisory committee, attended by Commissioner Langland and myself. We discussed the purpose of the committee as outlined in their charter, and allowed those who didn't know each other to introduce themselves. They will hold some meetings in the near future to catch up on our activities and I have sent over the needs assessments done by Jody Carona and Yve Susskind, as well as my review of them, and have invited the members to tune into our meetings.
- g. **Health Insurance** - Per Resolution 2023-01, documents have been submitted to Kaiser for health benefits for the superintendent commencing on May 1.

6. **Committee reports**

- a. **Finance Committee** – Wolczko, Aman - The committee met earlier in the week and is working on projections through 2024 and will be formulating plans for different scenarios in the coming year.

Commissioner Wolczko moved to approve the below Vouchers, Payroll costs, and Electronic & Digital Payments, which was seconded by Commissioner Aman, and unanimously approved.

Vouchers	
<u>2023-13</u> : K.C. Water District 19	\$440.70 (Bi-monthly water invoice)
<u>2023-14</u> : Sunrise Ridge	\$8,487.86 (New monthly rent plus outstanding balance from November rate increase)
<u>2023-15</u> : Healthcare Collaborative Group	\$2,557.80 (Consultant invoice as of March 2023)

Payroll	
Pay Period: April 1-15, 2023	Total Direct Deposits \$3,234.05 Total Reimbursements \$0.00 Total Garnishments \$0.00 Total Taxes (Employee and Employer) \$1,063.35 Total Debit \$4,297.40
Electronic/Digital Payments	
Credit Card Payments: March-April Bank Account Auto-Payments: March 2023	Zoom: \$215.48 Gusto Payroll Fee: \$55.44 Intuit Quickbooks Fee: \$59.79

- b. **Outreach Committee** – Pryne, Noble - The Committee met the prior week, still working on analyzing feedback from outreach activities and completing a few planned meetings with specific groups on the island. Commissioner Pryne shared some feedback from a meeting with a school nurse about the issues she faces with acute needs and also occasions of children needing to go off island, when they may not be able to. Discussions about improving the website are ongoing.
- c. **Strategic Planning Committee of the Whole** - Langland, Kunkel - Joe Kunkel, The Healthcare Collaborative Group, presented the proposed objectives compiled from the inputs of the Commissioners and their alignment with the criteria of priorities previously adopted. For the next steps, a template document will be distributed to use for filling in more information and potential actions. Point persons were assigned for all currently proposed objectives. A check in for all objectives will be held at the next meeting.

7. **Unfinished Business** - none

8. **New Business** - none

9. **Second Public Comment Period** - Commissioner Langland opened the second public comment period and two attendees via Zoom expressed appreciation for the work of the Commissioners.

10. **Executive Session** - The Executive Session will be rescheduled for the next meeting due to time.

11. **Adjournment** - Following a motion and second, the meeting was unanimously adjourned at 9:08 p.m.

Next Meeting: Wednesday, May 3, 2023 - an agenda will be posted on the VHCD website prior to the meeting. Meeting Minutes are posted on the VHCD website after Board approval at: www.vashonhealthcare.org