



PO BOX 213, Vashon WA 98070

www.vashonhealthcare.org

REGULAR MEETING MINUTES

Date: July 5, 2023

Time: 7:00 p.m.

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, via ZOOM: <https://zoom.us/j/82699377083>

Present: Tom Langland, Position 5, President

Don Wolczko, Position 1, Secretary

Eric Pryne, Position 2

Alan Aman, Position 3

Wendy Noble, Position 4

Tim Johnson, Superintendent

Call to order - Commissioner Langland called the meeting to order at 7:00 p.m.

1. **Approve Meeting Agenda** - Commissioner Aman moved to approve the meeting agenda, which was seconded by Commissioner Pryne, and unanimously approved (5-0).
2. **Approve Minutes for June 21, 2023 Regular Meeting** - Commissioner Pryne moved to approve the meeting minutes, which was seconded by Commissioner Aman, and approved (4-0, Commissioner Langland abstains due to absence).
3. **First Public Comment Period** - none
4. **Superintendent Report** - Superintendent Johnson went through his report, which was submitted with the board packet, including:
 - a. **Sea Mar** - In my monthly conversation with Mary Bartolo, we discussed the ongoing collaboration of their behavioral health department, the health fair (including establishing a local representative to coordinate with), and the possibility of bringing some of Sea Mar's mobile medical technology to future health fairs or other events.
 - b. **District Property** -
 - I was contacted by the Executive Director of Vashon Household regarding future potential for collaboration opportunities on our property uptown. There is interest by VHH in building more workforce/senior/family housing resources on the island, and the town core represents a particularly attractive potential.
 - I am beginning the process of understanding what it would take to rezone the property from Industrial (its current zoning which provides no benefit for future District needs but precludes, among other things, housing) to Community Business (which would meet requirements for any future medical/health/social/community/housing uses). Superintendent Johnson agreed to do some research regarding the county rezoning process and where there is a difference in benefits/drawbacks.
 - c. **Strategic Planning** - This meeting we will be discussing the various SBARs that are completed and discussing the status of uncompleted SBARs. We will be evaluating the objectives relative to the criteria established in our retreat session. We will also be discussing the formalization of a process for selection, funding, and implementation of objectives. A copy of the preliminary draft

containing current budget vs actual numbers and forecast for years 2024-2026, based on the Finance Committee Reserve Allocation SBAR, is in your packet for assistance in discussing this, along with a draft objective dashboard from Joe Kunkel.

- d. **Health Fair** - I met with the committee organizing these events, led by VYFS E.D. Jeni Johnson, where the shortage of assistance and bandwidth was discussed. I have reached out to the MRC via Dr. Lydia Aguilar, with whom I also met to discuss ways to make the health fair easier for the organizers and more impactful for the participants. Dr. Aguilar indicates initial willingness to help from the MRC leadership.
- e. **Advisory Committee** - The advisory committee meeting for last week was postponed.
- f. **Commissioner Candidates** - I have reached out to Ms. Day and Mr. Hamilton, and forwarded them an invitation to participate in District meetings and study groups as potential commissioners. The District does not endorse or participate in the campaign of any candidate, and this educational opportunity is available to any individual who wishes to be a candidate.
- g. **Board Education** - Carried forward from the last meeting, in your packet is the example of a Decision Matrix for PHD's from AWPMD for discussion. This is designed as a tool for boards to understand and agree on decision making processes, and is important as we move forward with making strategic decisions (and perhaps adopting a decision matrix for that process).
- h. **Assessed Values and Future Levy Rates** - Commissioner Pryne provided a report on his research regarding assessed property valuations and impact on levy rates provided in the packet. The Assessor won't provide us with the 2024 total assessed values for our districts until fall. They still need to revalue other categories of property on the island, like commercial. But Vashon's tax base is overwhelmingly residential, so the annual change in home values is a pretty accurate indicator of the change we'll see in our districts' total assessed values in a few months.
- i. **VIFR Questionnaire** - The Acute Care Study Group sent out a questionnaire to the Fire Department requesting official policy regarding care sought and received at the VIFR. The questions and VIFR's responses were provided in the board packet.

5. **Committee reports**

- a. **Finance Committee** – Commissioners Wolczko & Aman:
 - The Finance Committee met on June 26th and addressed signing authority, the role of outside accountants, and the budgeting/forecast process and planning for next year.
 - **ACTION:** Commissioner Aman moved to approve the vouchers, payroll, and electronic/digital payments listed below, which was seconded by Commissioner Pryne, and unanimously approved (5-0):

Vouchers	
2023-27: Landing @ Bank	\$750 (July Office Rent)
Payroll	
June 16-30, 2023 Payroll:	Total Direct Deposits \$3,459.10 Total Reimbursements \$0.00 Total Garnishments \$0.00 Total Taxes (Employee and Employer) \$1,202.00 Total Debit \$4,661.10
Electronic & Digital Payments	
None	

- b. **Outreach Committee** - Commissioners Pryne & Noble - The Committee met the prior week to plan its involvement at the Strawberry Festival. The Community Council has offered space at its booth. Superintendent Johnson will keep the board updated.

c. **Strategic Planning Committee of the Whole -**

- SBAR Discussion/Evaluation - Updated SBARS were provided in the board packet and group leaders provided summaries, followed by discussion. All will be completed for discussion at the next meeting. Board members are requested to read all documents and provide any comments. Study groups include:
 - Reserve Fund (Primary Care Safety Net) (Finance Committee)
 - After Hours Care (Commissioners Pryne & Wolczko)
 - Behavioral Health (Commissioners Noble & Aman)
 - In-home care & aging in place (Commissioners Noble & Langland)
 - Navigators/Ombudsmen/Community resource (Commissioners Pryne & Langland)
 - Community Well-being (SDOH) (Commissioner Aman)
 - Resource Development (private funding structure) (Commissioner Aman & Superintendent Johnson)
 - Digital Health (Commissioner Aman)
 - Dental Care (Superintendent Johnson)
- Preliminary Prioritization - This will be addressed in the next meeting in collaboration with Joe Kunkel. Superintendent Johnson requested that all commissioners read all SBARS and provide comments/questions in advance of the next meeting.
- Budgetary Procedures - postponed for next meeting
- Preliminary Dashboard Format Discussion - postponed for next meeting

6. **Unfinished Business:**

- a. **Board Decision Matrix** - postponed for next meeting
- b. **Superintendent Evaluation**- Commissioner Langland provided an update on the development of the Superintendent's evaluation with Commissioner Aman. He requested a brief written summary from each board member regarding the Superintendent's performance. The job description is also in process and they will be setting a date for the performance appraisal.

7. **New Business** - none

8. **Second Public Comment Period**

- **Jo Ann Herbert** - has been attending caregiver support meetings on Thursdays; in home caregiving a real issue with a great need for caregivers for family members. She expressed concerns about online/automated systems and requested that Superintendent Johnson contact her to discuss further.

9. **Adjournment** - Following a motion by Commissioner Wolczko, and a second by Commissioner Noble, the meeting was adjourned by unanimous approval.

Next Meeting: Wednesday, July 19, 2023 - An agenda will be posted on the VHCD website prior to the meeting. Meeting Minutes are posted after Board approval at: www.vashonhealthcare.org
