



PO BOX 213, Vashon WA 98070

www.vashonhealthcare.org

REGULAR MEETING MINUTES

Date: August 2, 2023

Time: 7:00 p.m.

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, via ZOOM: <https://zoom.us/j/82699377083>

Present: Tom Langland, Position 5, President

Don Wolczko, Position 1, Secretary

Eric Pryne, Position 2

Alan Aman, Position 3

Wendy Noble, Position 4

Tim Johnson, Superintendent

Call to order - Commissioner Langland called the meeting to order at 7:00 p.m.

1. **Approve Meeting Agenda** - Commissioner Noble moved to approve the meeting agenda, which was seconded by Commissioner Pryne, and unanimously approved (5-0).
2. **Approve Minutes for July 19, 2023 Regular Meeting** - Commissioner Pryne moved to approve the meeting agenda, which was seconded by Commissioner Noble, and unanimously approved (5-0).
3. **First Public Comment Period** - None
4. **Presentation– Vashon Household** - Jason Johnson, Executive Director, of Vashon Household (VHH) provided an overview of the history, mission, and activities of Vashon Household, as well as housing needs and issues on Vashon Island.
 - Most of the units in its seven communities of housing around Vashon are affordable housing requiring income qualification. VHH has 76 rental units for families, seniors, and developmentally disabled adults and 38 single family homes in three communities that are sold at below market rate.
 - VHH is constantly looking for land, opportunities, and partnerships to develop additional housing on Vashon.
 - VHH funding is primarily from the State, with some funds from the County and Federal Government. Business sponsorship is a new form of fundraising and 12 employers have agreed to be sponsors in its early stage.
 - VHH also provided a mock up of potential plans for housing on VHCD's property if it were to be used for housing.
 - Commissioners explained the background and original intentions regarding the land. As part of the strategic planning process, all possibilities can be considered for developing the property into the best possible community asset. Unmet health needs are the priority but an approach that includes some housing connected with health service may be a possibility.

5. **Superintendent Report** - Superintendent Johnson presented his report provided in the board packet:

a. **Strategic Planning** - Study groups have met and discussed charters and initial draft charters have been created. This meeting we will be engaged in a preliminary discussion of charters and work groups and finalizing their prioritization as listed below:

- Reserve Fund (Primary Care Safety Net) - priority
- After Hours/Acute Care - priority
- Behavioral Health - priority
- In-home care & aging in place – secondary priority/study
- Navigators/Ombudsmen, community resource - secondary priority/study
- Community Well-being (SDOH) - study
- Resource Development (private funding structure) -study
- Digital Health - study
- Dental Care - study

Our current strategic planning schedule is as follows:

- August 2—Finalize prioritization, review Dashboard and work group configuration.
- August 16—Preliminary review of Dashboards and Action Plan Schedules.
- Sept. 6—Review/Update of Dashboards and Action Plans Schedules, add preliminary Budget allocation estimates. *Begin long-range (3 year) budget planning process.*
- September 20—Review/Update of Dashboards and Budget allocation estimates.
- October 1—Review/Update of Dashboards and Budget allocation estimates. Finance Committee recommendations for Budget allocation.
- October 15—Review/Update of Dashboards and Budget allocations.
- November—Presentation of proposed Budget, Public Hearing on Budget and Levy, Approval and submission of Budget and Levy.

b. **Advisory Committee** - The advisory committee met on July 26 for an update on our prioritization of objectives, further discussion on the Medical Neighborhood concept, and preliminary discussions of long-term planning concepts. They have agreed to make members available as needed for study groups.

c. **Sea Mar** - I have received approval from Mary Bartolo to facilitate a discussion between Sea Mar and VYFS regarding behavioral health. Ms. Bartolo reports no new progress on building permits. I am awaiting current patient satisfaction survey results.

d. **District Property** - I have engaged Kathy's corner to provide us a schedule and estimate of both an initial clearing of the property and a proposed maintenance schedule and budget. Research into rezoning potential is ongoing.

e. **Miscellaneous**

- There will be an upcoming meeting of VIFR personnel and the community roundtable we established to advise and collaborate with VIFR on its launch of a Mobile Integrated Health program. The meeting will take place on the 14th of August, at which time Chief Vinci will update the group on the status of the program.
- There will be a round table discussion of navigation needs and possibilities on the 10th of August with our Vulnerable Adult/Home Care Study Group.
- The Social Service Network Meeting took place on August 1st, and there was discussion of the ongoing survey work of the King County funded consultant working on their formalized organization project, and a resulting analysis will be presented in September. I will be participating in the survey with the consultant next week
- I continue to reach out to SIHB regarding current status, plans, and collaboration opportunities.

- Commissioner Aman requested that they specifically address the issue of transportation off and on island for their patients.
- We will meet with our accounting firm this week to continue work on streamlining our processes and reducing overlap while maintaining proper controls.
- I will participate in an upcoming AWPHD training on project development.
 - Commissioner Aman requested that the Board set aside some time at an upcoming meeting to similarly discuss Board development goals and opportunities.
- Commissioners requested that superintendent Johnson track his working hours for informational purposes and suggested that at some point, regular 'office hours' be posted for the public.

6. **Committee reports**

a. **Finance Committee** – Commissioners Wolczko & Aman

- **ACTION:** Commissioner Wolczko moved to approve the expenses and payments listed below, which was seconded by Commissioner Aman, and unanimously approved (5-0):

Vouchers	
	None
Payroll	
July 15-31, 2023 Payroll:	Total Direct Deposits \$3,331.92 Total Reimbursements \$0.00 Total Garnishments \$0.00 Total Taxes (Employee and Employer) \$1,177.38 Total Debit \$4,509.30
Electronic & Digital Payments	
Debit Card Payments:	None
Bank Account Auto-Payments:	None

b. **Outreach Committee** – Commissioners Pryne & Noble - The Committee has not met.

c. **Strategic Planning Committee of the Whole** - Consultant Joe Kunkel led a discussion to finalize prioritization of objectives, the draft dashboard format for tracking, and next steps:

- **Prioritization:** The group confirmed its commitment to the top three priorities and discussed how to handle lower level priorities throughout the course of the year.
 - During this cycle, the focus of the full board and staff will be devoted to the top three priorities: Reserve Fund (Primary Care Safety Net); After Hours/Acute Care; and Behavioral Health.
 - Charters for lower priorities will be informational summaries for future use.
 - The charter document template was discussed and further defined, including the meanings of the terms and different components.
 - Commissioner Aman raised the question of whether the board's primary care mission has been met with the presence of Sea Mar and whether there is more to do. It was felt the 'urgent care' discussion will help define the gap of people not having primary care providers. It was also clarified that the group working on a primary care reserve would make the assumption that the board is satisfied that the SeaMar agreement meets the mission in terms of primary care at this time.
 - At this time, a charter for the urgent care priority has been drafted, a path forward has been planned, and the work group will be formed; The behavioral health group charter is still under discussion.

- Dashboard: Mr. Kunkel presented a draft dashboard for tracking work and progress and status on priorities; followed by discussion; it will be tailored to the specific needs of the respective objectives.
 - Next meeting: the three priority groups will bring forward a draft charter and all three will be discussed in detail, followed by a dashboard discussion as time permits.
7. **Unfinished Business** - None; The next meeting agenda will include an executive session for discussion regarding the Superintendent's performance evaluation.
 8. **New Business** - None
 9. **Second Public Comment Period**
 - Sarah Day, a candidate for VHCD Commissioner, offered to participate in the work groups as needed.
 10. **Adjournment** - Following a motion by Commissioner Wolczko, and a second by Commissioner Aman, the meeting was adjourned by unanimous approval at 9:00 p.m.

Next Meeting: September 6, 2023

Meeting Agendas and Minutes are posted on the VHCD website (www.vashonhealthcare.org)
