



P.O. BOX 213, Vashon WA 98070  
[www.vashonhealthcare.org](http://www.vashonhealthcare.org)

**REGULAR MEETING MINUTES**

Date: April 3, 2024  
 Time: 7:00 p.m.  
 Place: Vashon Presbyterian Church, 17708, Vashon Hwy SW, via ZOOM:  
<https://zoom.us/j/82699377083>  
 Present: Tom Langland, Position 5, President  
 Wendy Noble, Position 4, Secretary  
 Bill Hamilton, Position 1  
 Sarah Day, Position 2  
 Alan Aman, Position 3  
 Tim Johnson, Superintendent

**Call to order** - Commissioner Langland called the meeting to order at 7:00 pm

1. **Consent Agenda** - The following consent agenda was approved unanimously (5-0).

- **Approve Meeting Agenda**
- **Approve Minutes for 3/20/2024 regular meeting**
- **Approval of Vouchers, Payroll, and Electronic/Digital Payments:**

<b>Vouchers:</b>		
None		
<b>Payroll:</b>		
<b>March 16-31:</b>	Direct Deposits:	\$3,415.14
	Reimbursements:	\$0.00
	Garnishments:	\$0.00
	Total Taxes:	\$1,170.35
	<b>Total Debit:</b>	<b>\$4,585.49</b>
<b>Electronic &amp; Digital Payments:</b>		
None		

2. **First Public Comment Period** - none

3. **Superintendent Report** - Superintendent Johnson presented his report which was further detailed in the board packet, including:

- a. **Strategic Planning:** This meeting will include reviewing the Strategic Planning Review Document, Annual Schedule Matrix, and Dashboard Preferences. Going forward the Board will begin leading its own strategic planning processes.
- b. **Note on consent Agenda Items:** There are no remarkable items on the consent agenda requiring explanation.
- c. **Sea Mar** - A meeting took place with Dr. Tom Erdmann, Medical Director at the Sea Mar Vashon clinic. Sea Mar will be participating in the health fair in April. Also discussed were the current priorities and activities of the District, especially as they may relate to Sea Mar, and agreed to an ongoing cooperative conversation.

- d. **Health Fair** - An updated list of Health Fair participants was provided. All services are free and open to all. Posters have been finalized and will be distributed. We expect to have our first “office hours” of the year at the health fair.
- e. **Governance Committee** - A prospective charter for a governance committee was provided in the packet that meets the approval of Commissioners Langland and Aman, who are formally presenting the adoption of the charter and committee for action.
- f. **Advisory Committee and Community Input on Process** - A summary of the advisory committee and its status was provided in the report. The advisory committee has expressed sentiments similar to recent community feedback that the work of the District has been overly lengthy, complicated, and process-oriented. It was decided that the committee will move to quarterly meetings, and in the next meeting will review where the District is operationally and re-evaluate its role as proactive/reactive advisors, as well as necessary composition of members. John Jenkel will be stepping away from the group to pursue some other projects, and Dr. Koch has agreed to stand in as coordinator for the time being. The status and feedback are further detailed in the Superintendent Report.
- g. **Chamber of Commerce and Ferries** - We continue to work with Amy Drayer at Vashon Chamber to set up a small meeting on the 2<sup>nd</sup> or 3<sup>rd</sup> week in April with the VIFR, VHCD, SIHB, and Sea Mar to discuss advocacy about health-related ferry access as well as ways to inform the community of current priority boarding possibilities.
- h. **Special Meeting Follow Up** - Superintendent Johnson has begun discussions with Dr. Archambault about the requested follow ups, which will be scheduled.
- i. **VYFS Vouchers** - VYFS will not present formally about the Voucher Program at this meeting due to a scheduling conflict for their Executive Director. This will also allow for a decision by Granny’s Attic in the interim about current funding.

#### 4. Committee Reports

- a. **Finance Committee** - Commissioner Aman provided the update:
  - The Committee met the prior week, on March 26. Year end numbers are expected to be finalized for the next meeting. Quarter 1 numbers should also be available. The final annual numbers will be submitted as the required annual report. Some updates to the chart of accounts have been completed and others will be considered.
  - Some elements of the auditor transition are still ongoing.
  - All contracts have been compiled in google drive for easy access. Agreements were also reviewed to ensure they were current.
  - Commissioner Day raised some questions about the Sea Mar agreement and Commissioner Aman suggested that the Board review that document because two Commissioners are new and as a refresher. It will be included in the next board meeting packet. A zoom meeting with Mary Bartolo is also being discussed.
  - A reserve allocation policy is being drafted and will be circulated.
- b. **Outreach Committee** - Commissioners Langland & Hamilton provided an update on the last meeting and the Committee’s current focus areas: VBP/VOV draft agreement; talking points and communications plan; office hours; and upcoming events: Health Fair and Strawberry Festival; and Charter Draft. The draft agreement with VBP/VoV is being presented for action in the new business section of the agenda. Talking points are being treated as an open item that can be adjusted and modified.
  - Commissioner Aman asked if the Committee has explored the benefits of or ways to increase participation in meetings. According to Superintendent Johnson, the Committee composition is in line with advice received from other districts and AWP/PHD; general

feedback is that meetings are primarily for district business. The public is always invited but capacity isn't always available for pursuing more attendees.

- c. **Behavioral Health Work Group** - Commissioners Day & Noble provided an update on recent meetings with community groups and the status of the behavioral health survey.
  - Preliminary survey data supports the following initial assumptions:
    - Core BH services (including potential for more provider hours and summer hours)
    - Supplementary/ lead-in services such as social work and case management
  - Survey results will be reviewed as final at the next meeting. The group is discussing multiple possibilities for accomplishing these tasks, and some interim small group meetings will be held to clarify options prior to group consent.
  - Commissioner Aman asked about the potential for financial resources available through King County. The other members of the WG are very familiar with opportunities and they would be pursued if there is an opportunity.
- d. **Urgent Care Work Group** - Commissioners Noble & Day provide an update on the last meeting and activities while awaiting the next meeting with Multicare/Dispatch.
  - Discussions are ongoing with Seamar to ensure compatibility and coordination with Dispatch and Multicare. Discussions are also ongoing with VIFR Chief Vinci.
  - The WG has reached out to SIHB and hopes to have preliminary discussions about their needs and plans as soon as possible.
  - Other stakeholders involved in the process were also discussed.
- e. **Strategic Planning Committee of the Whole** - Commissioner Langland and Superintendent Johnson presented the draft strategic planning documents and tools for comments and feedback, including a summary of the progress to date and path forward, schedule, and preferences for the tracking dashboard. Following discussion, feedback will be incorporated in the next versions.

## 5. Unfinished Business

- a. Governance Education and Board Development

**ACTION:** Commissioner Aman made a motion to create a Governance Committee with Commissioners Aman and Langland as members. The motion was seconded by Commissioner Langland.

- Discussion on the motion generally centered around the appropriate roles of the full board and what it should do as a full body, rather than in a Committee.
- Commissioners also expressed concern that the Committee would draw the time and attention of the Superintendent and staff away from the priorities of delivering health programs.
- Commissioners Langland and Aman said that preliminary discussions would be had in Committee and then proposed to the full group. Further, they do not intend to put work on the Superintendent, but do plan on the Superintendent being a member of the Committee.
- While discussing the meeting schedule, Commissioner Aman said that they will meet monthly at first and the first meeting would focus on the creation of a relevant calendar.

Following discussion, the motion was approved 4-1 (Commissioner Hamilton voting against).

## 6. New Business

- a. Agreement with Voice of Vashon (VoV) and Vashon Be Prepared (VBP) - Following negotiations and discussion within the Outreach Committee a draft agreement was presented for discussion.

- The agreement would include \$15,000 paid to each entity for a total of \$30,000.
- Commissioners asked for more detail on deliverables and services and what the money would be used for.
- Superintendent Johnson provided some details on the VoV/VBP structure and funding and generally where the money is used. Superintendent Johnson also summarized the agreement that VIFR has with Vov/VBP.
- Commissioner Langland elaborated on the past discussion and process leading to the proposal, including the prior Commissioners on the prior Committee. He said it was determined the value provided would be at least double the cost we are now discussing.
- Commissioner Aman said the communications components were important but starting to do public health education is not clear, because it is not currently a top priority of the District. He felt incident command was also outside the District's scope and needs more clarification.
- Committee member Debby Jackson also provided her perspective saying that this agreement would be funding a 'partnership' not 'paying for services'.
- Commissioner Langland requested Commissioners to send additional feedback including the dollar amount and deliverables.

7. **Second Public Comment Period** - none

8. **Adjournment** - Following a motion by Commissioner Aman and second by Commissioner Noble, the meeting was adjourned at 9:08 p.m. by unanimous approval (5-0).

**Next Meeting: April 17, 2024 Regular Meeting**

Meeting Minutes are posted on the VHCD website after Board approval.

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