



P.O. BOX 213, Vashon WA 98070

www.vashonhealthcare.org

REGULAR MEETING MINUTES

Date: June 18, 2025

Time: 7:00 p.m.

Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, via ZOOM: <https://zoom.us/j/82699377083>

Present: Tom Langland, Position 5, President

Bill Hamilton, Position 1

Sarah Day, Position 2

Rebecca Chavez, Position 3

Wendy Noble, Position 4, Secretary

Tim Johnson, Superintendent

Call to order: Commissioner Langland called the meeting to order at 7:02 p.m.

1. Consent Agenda: The following were approved as part of the consent agenda without objection:

- Meeting Agenda
- Meeting Minutes for May 21, 2025 Regular Meeting.
- Approval of Vouchers, Payroll, and Electronic/Digital Payments:

Vouchers:		
<u>2025-32</u> : Breffni McGeough, Landing at Bank	Monthly Offices Rent	\$1,750.00
<u>2025-33</u> : Kaiser Foundation Health Plan of WA	Monthly Premium	\$1,100.32
<u>2025-34</u> : Lake Kennedy McCulloch CPA	Prior Month Accounting Services	\$2,403.00
<u>2025-35</u> : Sunrise Ridge Health Services	Monthly Clinic Rent (Adjusted Balance)	\$7,238.84
<u>2025-36</u> : The DOVE Project	Monthly Payment	\$5,398.92
<u>2025-37</u> : AWPHD	Annual membership dues	\$3,500.00
<u>2025-38</u> : Breffni McGeough, Landing at Bank	Monthly Offices Rent	\$1,750.00
<u>2025-39</u> : DispatchHealth Management LLC	Compassionate Care Invoice	\$750.00
<u>2025-40</u> : Tim Johnson	Reimbursement for Health Fair Expenses	\$1,564.13
<u>2025-41</u> : Vashon Senior Center	April Invoice	\$6,025.00
Payroll:		
May 16-31:	Direct Deposits:	\$4,768.17
	Total Taxes:	\$1,737.65
	Total Debit:	\$6,505.82
Electronic & Digital Payments:		
Electronic (Bank): <u>5/5/2025</u> : Gusto	Monthly Subscription	\$72.90
<u>5/14/2025</u> : Intuit Quickbooks	Monthly Subscription	\$107.71

2. Unfinished Business—Continuation of Board Retreat: Kevin Joyce facilitated the Board Retreat session scheduled in conjunction with this meeting. Discussion continued on Board development and priorities. No formal action was taken.

3. Superintendent Report: Superintendent Johnson presented his report which was provided in the meeting packet and included the following items:

- a. **Consent Agenda** – No unusual items.
- b. **Sea Mar** – Continuing demolition phase with rapid construction anticipated. Two locum providers being brought in.
- c. **Emergency Management** – Reports of forthcoming budget cuts at state and local level from Neighborcare School Clinic and Dove Project. Superintendent to brief the Board as information develops.
- d. **Board Retreat** – First session included in this regular meeting. Second session scheduled for June 19th.
- e. **Public Meetings, Records & IT** – RFP for Electronic Records Management System released with June 26th deadline. Committee including Board members, staff, and community members will evaluate submissions.
- f. **Property** – Maintenance has been completed.
- g. **Commissioner Swearing-In** – Commissioner Chavez was sworn in on June 6th by Councilmember Mosqueda during a joint briefing with VIFR.
- h. **VIFR Collaboration** – Work continues with the Vulnerable Adults Work Group and DispatchHealth on MIH expansion. Dr. Jim Bristow added to project discussions. A joint appearance is planned for the Strawberry Festival.
- i. **Unsolicited Funding Opportunities** – Sam Yates agreement finalized. Vashon Midwifery equipment request to return to Board in July. Operational support request withdrawn for further strategic work group discussion.

4. **Committee Reports**

- a. **Finance Committee**
 - Committee met and approved the annual report submitted by LKM.
 - Reviewed and approved the draft Service Procurement Policy.
 - ACTION REQUESTED: Adoption of the Service Procurement Policy by the Board.
- b. **Behavioral Health Work Group**
 - Focused on Youth Behavioral Health Project implementation.
 - Commissioners Chavez and Day working with VYFS social :worker on refining job description and communications.
 - Dove Project .5 FTE contract is expiring.
 - ACTION REQUESTED: 3-month extension to align renewal with DOVE.

ACTION: After a motion and second, an extension with the DOVE Project was approved unanimously (5-0)

- c. **Urgent Care Work Group**
 - May performance numbers reviewed.
 - Continued onboarding of new account executive Jarin Lamph.
 - Ongoing discussions with Kaiser Permanente; Molina discussions less productive.
 - DispatchHealth IT addressing resident online access issues.

- Flyers for vacation rentals being developed.

d. Vulnerable Adults Work Group

- Met with Senior Center social worker.
- Met with VIFR and DispatchHealth to introduce new regional supervising APP, Julie Jeary.
- Consultant Jim Bristow added for MIH expansion opportunities.
- Reported three Compassionate Care patients in May.
- Medical Voucher Program expires end of June with proposals anticipated in July.

e. Strategic Planning Committee of the Whole - No activity to report.

f. Outreach Committee

- May 27th meeting reviewed expansion of tabling efforts and planning for Strawberry Festival.
- 5-Part Continuum of Care shared in VashonBePrepared newsletter and the Beachcomber.
- Spanish translation completed and published.
- May newsletter sent to 3448 inboxes with 57.3% open rate.
- Social media engagement has increased since March.
- Continued collaboration with VYFS to promote the Compassionate Care Program.
- Next Outreach meeting set for June 24th.

g. Governance Committee - No formal report

5. New Business - None

6. Public Comment Period - None

7. Adjournment - Following a motion by Commissioner Day and second by Commissioner Noble, the meeting was adjourned at 8:21 p.m. by unanimous approval.

Next Meeting: July 19, 2025 Special Meeting

Meeting minutes are posted on the Vashon Health Care District website after Board approval:

<https://vashonhealthcare.org/meeting-minutes/>
