



P.O. BOX 213, Vashon WA 98070
www.vashonhealthcare.org

REGULAR MEETING MINUTES (Abbreviated--Actions Only)

Date: November 28, 2025
 Time: 6:00 p.m.
 Place: Vashon Presbyterian Church, 17708 Vashon Hwy SW, via ZOOM: <https://zoom.us/j/82699377083>
 Present: Bill Hamilton, Position 1
 Sarah Day, Position 2
 Wendy Noble, Position 4, Secretary
 Tom Langland, Position 5, President
 Tim Johnson, Superintendent

Call to order - Commissioner Langland called the meeting to order at 6:01 p.m.

1. Consent Agenda - The following items were approved as part of the consent agenda without objection:

- Approve Meeting Agenda with Executive Session moved to behind comment period 2
- Approve Meeting Minutes for October 23, 2025 Regular Meeting.
- Approve Meeting Minutes for November 6 and 13, 2025 Special Meetings.
- Approval of Vouchers, Payroll, and Electronic/Digital Payments:

Vouchers:		
<u>2025-77</u> : Breffni McGeough, Landing @ Bank	Office Rent (monthly)	\$1,750.00
Check Cancelled: <u>2025-78</u>: Kaiser Foundation of WA	Monthly Premium Payment (cancelled)	\$1,233.35
<u>2025-79</u> : Lake Kennedy McCulloch, CPA	Monthly Accounting Services (Sept)	\$1,066.00
<u>2025-80</u> : Vashon Senior Center	Social Worker Services (Aug)	\$5,600.00
<u>2025-81</u> : Vashon Senior Center	Social Worker Services (Sept)	\$6,100.00
<u>2025-82</u> : K.C. Water District 19	Bi-monthly water utilities	\$506.38
<u>2025-83</u> : Breffni McGeough, Landing @ Bank	Office Rent (monthly)	\$1,750.00
Check Cancelled: <u>2025-84</u>: Kaiser Foundation of WA	Monthly Premium Payment (cancelled)	\$1,233.35
<u>2025-85</u> : Lake Kennedy McCulloch, CPA	Monthly Accounting Services (Oct)	\$635.00
<u>2025-86</u> : Samuel Yates Community Foundation	Equipment Purchase Agreement	\$4,990.00
<u>2025-87</u> : The DOVE Project	Youth Behavioral Health Program (monthly)	\$5,398.92
<u>2025-88</u> : Vashon Island Midwifery	Equipment Purchase Agreement	\$7,300.00
<u>2025-89</u> : Vashon Youth & Family Services	Compassionate Care Program (quarterly)	\$3,000.00
<u>2025-90</u> : Vashon Youth & Family Services	Medical Voucher Program (quarterly)	\$5,000.00
<u>2025-91</u> : VashonBePrepared	Vaccine Purchase Agreement	\$15,000.00
Payroll:		
October 16-31:	Direct Deposits:	\$5,163.20
	Total Taxes:	\$1,965.06
	Total Benefits:	\$550.16
	Total Payroll:	\$7,678.42
	Direct Deposits:	\$5,021.05

November 1-15:	Total Taxes: Total Benefits: Total Debit:	\$1,866.51 \$550.16 \$7,437.72
Electronic & Digital Payments:		
Electronic (Bank):	<u>11/6/2025</u> : Gusto <u>11/14/2025</u> : Intuit Quickbooks	Monthly Subscription Monthly Subscription \$72.90 \$125.12
Credit Card:	<u>10/13/2025</u> : Sound Publishing <u>10/16/2025</u> : Adobe <u>11/01/2025</u> : Google <u>11/10/2025</u> : Sound Publishing	Online newspaper subscription Monthly software subscription Google Workspace Subscription Online newspaper subscription \$6.50 \$27.18 \$215.20 \$6.50

2. **Public Comment Period 1** Commissioner Langland
3. **Welcome Commissioner Cugudda** *(future Commissioner Cugudda was not sworn in yet)*
4. **Regular Meeting Reports and Discussion/Action** Langland & Johnson
 - **Superintendent**
 - **Work Groups**
 - a. Finance Committee
 - b. Behavioral Health Work Group
 - c. Urgent Care Work Group
 - d. Vulnerable Adults Work Group
 - e. Strategic Planning Committee of the Whole
 - f. Outreach Committee
 - g. Governance Committee
5. **New Business** Commissioner Langland
Superintendent Johnson proposed a special meeting on December 17th to handle regular business so that the Dec. 26 regular meeting could be shortened to a celebration of Commissioner Noble (with cake!). Langland moved, Hamilton seconded, passed 4-0.
6. **General Board Discussion** Commissioner Langland
7. **Public Comment Period 2** Commissioner Langland
8. **Executive Session to Evaluate Superintendent Performance** Commissioner Langland
Commissioner Langland began executive session at 7:07, executive session ended at 7:51. No action taken in executive session.
1. **Adjournment** - *The meeting was adjourned by unanimous approval at 7:55 p.m.*

Next Meeting: December 17, 2025 Special Meeting

Meeting minutes are posted on the Vashon Health Care District website after Board approval:

<https://vashonhealthcare.org/meeting-minutes/>